

APPLICATION FOR LOT LINE ADJUSTMENT

TO THE DIRECTOR OF PUBLIC WORKS, CITY OF FULLERTON:

The applicant(s), _____ being the owner(s) of properties situated at _____

between _____ Street and _____ Street

described as: (Brief legal description of said property) _____

hereby request(s) a lot line adjustment in accordance with a description and sketch, 3 copies of which are attached hereto and made a part of this application. (See detailed instructions on the reverse side of this form.)

APPLICANT'S DECLARATION

(We) (I), the undersigned, hereby declare under penalty of perjury that (we are) (I am) all parties having record title interest in the land covered by this application and described and shown on the attachments submitted herewith, and do hereby consent to the preparation and recordation of a final certification for the Lot Line Adjustment shown.

Date

Name of Owner

Signature of Owner

Address and Phone

Date

Name of Owner

Signature of Owner

Address and Phone

Note: All owners involved in the lot line adjustment must sign this application and declaration. Lack of signatures can result in rejection of the application. If more room for signatures is needed, a separate sheet may be attached.

Received by _____ Date _____ LLA No. _____

App. Approved By _____ Date _____

Preliminary Filing and Checking Fee: \$825

Additional Fees: Required licensed land surveyor review and approval shall be paid for by applicant at an hourly contract rate on a time and material basis; applicant also responsible for any recordation fees.

An invoice for any additional fees due will be sent to preparer of lot line adjustment and approved lot line adjustment will not be released until such time all additional fees due and payable are received by the City of Fullerton Public Works Department Engineering Division.

SEE REVERSE FOR REQUIREMENTS FOR FILING APPLICATION

REQUIREMENTS FOR FILING APPLICATION FOR LOT LINE ADJUSTMENT

The following must be submitted with the completed application. (All Lot Line Adjustments submitted ***must be*** prepared by a Registered Civil Engineer or Licensed Land Surveyor of the State of California.)

1. Three copies of a written legal description, marked Exhibit A, of the properties involved, as they will exist after adjustment of the lot lines, and the County Assessor Parcel Number for each of the properties being adjusted.
2. Three copies of a sketch or map to be drawn on an 8-1/2" x 11" sheet, in a form approved by City staff of the properties involved as adjusted, each marked Exhibit B, showing the following information:
 - a) North arrow and scale.
 - b) Existing and proposed lot lines with dimensions, bearings and other appropriate boundary information. A traverse of the adjusted parcels must close within the tolerances as established within the provisions of the Subdivision Map Act.
 - c) The adjusted parcels shall be lettered in such a manner that there will be no confusion with the original lot or parcel numbers and/or letters. The net acreage of the adjusted parcels shall be shown, to the nearest one-thousandth of an acre.
 - d) The location and direction of flow of any natural or improved drainage paths, pipelines or swales; the location (if known) of sewer laterals and water and gas lines, and meters; and the location of any utility lines, poles and easements.
 - e) The location of the properties in relation to adjoining and nearby lots, streets, alleys and easements.
 - f) Existing contours or topography, when any portion of the properties exceeds a slope of 4:1, unless waived by the Director of Public Works.
 - g) Any other information relevant to the area and its improvements which would help in the consideration of the lot line adjustment request.
3. The location of existing easements, buildings, garages, fences, etc., and other permanent improvements shall be shown with their relation to the lot lines being created, marked Exhibit "C".
4. A copy of a recent title report inclusive of any pertinent underlying documents to the properties involved in the lot line adjustment. Title report can not be more than three (3) months old.

NOTE

Upon favorable consideration of the application, a formal **Lot Line Adjustment Approval Certificate** will be prepared by City staff using the above information. Prior to approval by the City, the Certificate must be signed by all of the vested record owners of the properties involved. These signatures, which must be notarized, signify the owner's consent to and approval of the Lot Line Adjustment as described in the Certificate. Following final approval by the City, the Certificate, including the legal description and map of the property will be returned to the applicant's engineer for recordation with the Orange County Recorder.

Upon recordation it is required that the recorded original Lot Line Adjustment and 1 conformed copy be returned to the City of Fullerton Engineering Department.