Council Briefing

April 2006

Administrative Services:

Fiscal Services:

- New alarm permits in March totaled 51. New alarm permits issued thus far this fiscal year total 493. As of March 21, there were 4,408 active permits.
- ➤ Invoices and delinquent notices in March totaled 677, with a valuation of \$271,816. Total number of invoices and delinquent notices thus far this fiscal year is 5,399, with a valuation of \$6,019,071.
- Total number of general checks and direct deposits issued in March was 1,015 and 191, respectively, with a valuation of \$6,580,159. General checks and direct deposits thus far this fiscal year total 7,819 and 1,399, respectively, with a valuation of \$44,044,789.

Information Technology:

- > Staff has completed the PC inventory and found 230 need to be replaced. This will be done in several phases.
- > Staff is in the process of making sure the Police network is in compliance with Department of Justice guidelines and requirements.
- Purchasing: In March, the Division: processed approximately 230 requisitions; saved \$1,990 through early payment discounts; saved \$1,070 through competitive quotes, cooperative purchases and state/government resources; and brought in \$3,650 in revenues through the U.S. Communities rebate received for Office Depot purchases. In addition, Central Services made 130,878 copies and processed 12,906 pieces of mail.

Revenue:

➤ In March, 217 new business registration certificates were issued. Of that total, 147 were located in Fullerton and 70 were located out-of-city, but will be doing business here. Business tax collected for new registrants totaled \$14,507.

- > A total of 263 businesses closed in March: 89 in the city and 174 out of the city.
- ➤ The number of business certificates renewed was 892, which totaled \$130,572.65 in business tax collected.
- Utility Services: In March customer service staff answered 2,316 calls. The number of cash register transactions processed in the month was 5,080 and totaled \$11,259,637.68. The total transactions processed by payment method were: credit cards, 1,093; checks, 1,346; cash, 1004; and direct deposits, 115.

Development Services

- Housing and Community Development:
 - ➤ The Community Development Citizens' Committee has completed the review process of all requests for CDBG funds. The Annual Action Plan is available for public review and will be presented to the City Council at a public hearing May 2.
 - ➤ During the fiscal 2005-06 third quarter, eight B.I.G. and one paint grant were provided. Four units were tested for lead-based paint, and lead was abated from four units. Five new grant applications were received. There are four ongoing projects and 111 qualifying projects on the waiting list.
 - ➤ Loan applications are not being accepted because of the long waiting list, the year and a half vacancy of the HCD Inspector position, and the limitation of funding. However, staff is still accepting grant applications. The HCD Inspector position was filled March 27.

Code Enforcement:

➤ In March, staff responded to 230 complaints; resolved 204 complaints; conducted 590 inspections; issued 161 first notices of violation and 25 citations; abated nine vehicles; made 44 requests for graffiti removal; arranged for MG Disposal to pick up 41 large trash items (couches, appliances, etc.); and earned \$2,700 in revenue.

Proactive Areas

Area	Properties	Violations	Prop Closed	Status
1	113	215	107	Active
2	92	421	87	Active
3	69	316	68	Active
4	110	529	105	Active
5	96	206	89	Active
6	69	161	63	Active

7	84	222	70	Active
8	192	516	170	Active
9	106	218	106	Active
10	181	311	181	Active
11	66	119	66	Active
12	124	180	123	Active
Total	1302	3413	1235	95% Closed

Engineering

- Construction Management:
 - ➤ Building Demolition at 524 S. Richman, 425 E. Valencia, and 430 W. Valencia was completed in March.
 - C.S. Legacy Construction Inc. will begin work this month on the West Chapman Parking Expansion. The work includes construction of an asphalt parking lot with a lot lighting system, signs and striping, as well as reconstruction of the north/south alley adjacent to the Spring Field Banquet Center. Completion is scheduled for the end of June.
 - Contractor Steiny and Co. is expected to complete work on the Lemon Street Traffic Signal Improvements in May. The improvements include modifying the existing signal and installing a new one.
 - > RJ Noble Co. completed the Alley Reconstruction FY 2004-05 Project for Redevelopment Area 3 in March.
 - ➤ RJ Noble Co. began work in March on the Richman Park Area Alley Improvements. The improvements include excavation, concrete improvements, grading, alley approaches and gutter. The completion target is May.
 - Approximately 70 percent of the work has been finished by contractor Steiny and Co. on the Traffic Signal Coordination Project - Magnolia Street, Gilbert Street, and Brookhurst Road. The project is scheduled to be completed in May.
 - Minor work in the downtown remains on the Curb/Gutter and Sidewalk Reconstruction FY 2004-2005. CJ Construction is scheduled to complete the project this month
 - Sol Construction completed the Gilbert Street Wall Removal Project in March. The project consisted of removing the 5-foot masonry wall and constructing a sidewalk.
 - > Precision Pipeline completed the Fullerton Depot Sewer/Water Line Upgrades in March.
 - > MJ Contractors, Inc., is scheduled to complete the Independence Park Restroom, Locker, and Shower Improvements in May.

Fire

Administration:

- ➤ The Department responded to 792 requests for service in March, which was down from the 826 recorded in March 2005. Of the 792 requests, 636 were medical aids, 28 were fires, five were hazardous materials incidents, and 54 were service calls. In addition, 87 automatic aids were given in March and 68 received.
- ➤ Department staff participated in "Read Across America" March 2, and the Fire Chief arrived at the school in style aboard a fire engine.
- ➤ On March 4, Fire personnel participated in a Health and Safety Fair at the Fullerton School Readiness Center. Center staff said the children and their families loved having the Firefighters attend.
- ➤ Division Chiefs Dominguez and Kunze and Training Officer Schultz attended Advanced Incident Command System training in preparation for teaching the National Incident Management System protocol citywide. The Department will begin training all City employees this year and then will extend the training to Fullerton citizens/volunteers under the Community Emergency Response Team program. The ICS training is federally mandated.
- ➤ In conjunction with disaster preparedness, the Department is sending 18 staff members to a "Confined Space Entry" class. This training is required by the state.

• Suppression:

- ➤ Engines 2, 3 and 6, Truck 1 and Battalion 1 responded to an apartment fire in the 200 block of S. Basque March 5. On arrival, Firefighters saw light smoke coming from the front door of the apartment unit and made forcible entry. The fire was in the back bedroom and was quickly extinguished. The cause was determined to be accidental.
- ➤ On March 8 Engine 6 was dispatched to a traffic accident. On arrival, Firefighters found a single vehicle had crashed into a group of trees at a high rate of speed in the area of N. Gilbert and Trial. The vehicle was elevated several feet off the ground and stuck between trees. The call was upgraded to a heavy rescue with a person trapped, which resulted in Battalion 1, Engine 2, Truck 1 and Ambulance 2 being dispatched. The Firefighters had difficulty extricating the patient due to the elevated, compromised position of the vehicle. Once removed from the car, the patient was treated at the scene and escorted by Paramedics to UCI Medical Center.

- ➤ Engine 2 was dispatched March 17 to a report of a vehicle fire. On arrival, Firefighters found a truck with fire in the bed and cab areas. They extinguished the fire with a single 1.75 hose line and approximately 600 gallons of water and class "B" foam. Because the fire was thought to be incendiary in nature, Firefighters contacted the Police who located the owner of the vehicle. The owner informed Firefighters that a loaded hand gun was under the back seat. As the Police attempted to take the vehicle to an impound yard, fuel began pouring from the tank. The vehicle could not be towed until all fuel was removed. A second truck parked next to the primary vehicle incurred some damage.
- ➤ Engines 2, 6 and 1, Truck 1 and Battalion 1 responded to the report of a fire March 23 at a church in the 1600 block of W. Malvern. Engine 2 was first to arrive at 6:18 p.m. and reported heavy smoke and fire coming from the rear of the structure, near the roof line. Once the Battalion Chief was on scene, he upgraded the response to a second alarm due to the complexity of the involved structure and the potential for the fire to grow. The second alarm consisted of Garden Grove light/air, Anaheim Truck 1, Anaheim Engines 22, 24 and 2 and Orange County Battalion 8. The fire was brought under control at 6:33 p.m.; complete extinguishment took three additional hours, with the last engine leaving the scene at 9:36 p.m. There were reports of roofers doing work on the structure earlier in the day. Investigators determined the fire was caused by the roof workers using torches. Damage was estimated at approximately \$200,000.
- ➤ On March 25, Engine 2, Truck 1, Battalion 1 and Anaheim Engine 22 and 24 were dispatched to a report of a structure fire in the 1400 block of W. Orangethorpe. Engine 2 was first on scene and found a small fire on top of a stove in an apartment. The fire was quickly extinguished by Engine 2 and damage to the structure was minimal.
- ➤ On March 27, the Police Department activated the Fire SWAT Medics to respond on a SWAT call-out related to student immigration protests in area communities. The deployment began at 12:30 p.m. and concluded at 5:30 p.m.
- ➤ Truck 1 was dispatched March 28 to an injury traffic accident at Raymond and Wilshire. On arrival, Truck 1 found two vehicles and three critically injured patients. The incident was upgraded to a Multi-Casualty Incident, and a request was put out for additional resources, with Engines 2 and 5 and Battalion 1 responding. The incident occurred when other units were already committed to previously dispatched emergencies in heavy rain, which required engines to respond from further away. A 47-year-old woman and a 1-year-old girl were treated at the scene and escorted by Paramedics to Western Medical Trauma Center in Santa Ana. The third patient, a 19-year old female, was treated at the scene and escorted by Paramedics to UCI Trauma Center.

Library

• Teen Advisory Group: The Library has formed a Teen Advisory Group (TAG) to provide input on programs and collections serving that age group. The teens come from the various

Fullerton high schools. The first project was to provide input on developing a teen web page on the Library's web site. The staff liaisons include Shirley Ku, Chaunacey Dunklee and Joanne Hardy.

Friends of the Library

- ➤ The Friends raised approximately \$15,000 at the Feb. 3-5 used book sale. The next sale is June 2-4. The Friends recently donated \$8,000 in support of the Summer Reading Program.
- In planning for the annual membership program Nov. 5, the Friends have decided NOT to charge for this year's Centennial program featuring TV personality Huell Howser. However, ticket priority will be given to members of the Friends, and tickets will be limited to two per person. The cost of joining the Friends is \$10 per year. Membership applications may be picked up at the Main Library or the Hunt Branch.
- Library Foundation: The Foundation will celebrate the Library Centennial by sponsoring a fund-raising luncheon. The luncheon is scheduled for noon July 30 at the Wyndham Hotel in Fullerton. Featured speaker will be Pulitzer Prize winner A. Scott Berg, who has written several bestselling biographies, including Samuel Goldwyn, Katherine Hepburn and Charles Lindbergh. He is currently working on a biography of Woodrow Wilson. A mailing is planned for ticket orders soon.
- A Night in Fullerton: The last call for submissions to the Library's photo contest is April 14. There are cash prizes for different age groups. Entries must be on the theme of "Caught in the Act of Reading." All entries will be on exhibit at the Main Library at "A Night in Fullerton" on Friday April 28.
- Small Business Workshops: Fifty local small business owners attended the March 16 small business workshop at the Main Library. The three-hour workshop focused on how to write a business plan. SCORE, a group of retired businessmen, provided the speakers.
- Library Web Site: The Library unveiled its new web site, www.fullertonlibrary.org, Feb.
 There was an immediate and dramatic increase in usage. In February 2005 there were 13,505 hits on the old Library web site. During February 2006 there were 135,111 web hits, a 136 percent increase!

Maintenance Services

Administration:

➤ In March, the Department received 1,292 service requests, completing 989 (77 percent) in the month. Of the 12 emergency requests received, seven (58 percent) were

- completed within one day. The Building and Facilities Division received the most requests 625, or 48 percent of the total, reflecting a continuing upsurge in graffiti calls.
- ➤ The Department's support staff received 1,635 calls in March, an average of 77 per workday, or 38 for each of our two primary customer service personnel.

Facilities:

- ➤ Graffiti crews removed 40,544 square feet of graffiti from 414 sites in March. The year-to-date totals are 301,018 square feet removed from 2,215 sites. Two full-time permanent employees are assigned to graffiti removal, as directed by the City Manager.
- Staff completed 15 custodial inspections of City facilities.
- ➤ The Senior Center tile flooring replacement project is completed.
- ➤ Installation of 14 new automated garage doors in the Basque Yard Vehicle Maintenance Shop has been completed.

Landscape:

- ➤ West Coast Arborists, the City's contract tree-trimming company, has performed the following services since July 1: trimmed 8,601 trees; removed 379 trees and stumps; removed 93 stumps; and planted 309 trees.
- > Two service requests were received in March for red imported fire ant issues.
- ➤ Volunteers planted 24 trees on Arbor Day March 11 at Emery Park.
- ➤ The Division received four calls concerning beehives and swarms in March, and eradicated four hives. The hives were located in City street trees and meter boxes.
- ➤ At the request of the Mark 3 Homeowners' Association (1405 E. Bastanchury Road), Division crews have lowered the existing median plant material in order to minimize visual obstruction for eastbound traffic.
- Crews are currently working with Fullerton Recreational Riders to install perimeter barriers at the arena. The facility has been experiencing damage from unauthorized vehicles accessing the arena parking lot by hopping the curbs.
- ➤ Landscape crews have completed repairs to the wooden trail fencing on Parks Road at Peppermill Run and at the corner of Bastanchury and Euclid.
- Orange County Juvenile Work Program crews performed weed abatement and general clean-up on Rosecrans Trail, from Sunny Ridge to the Coyote Hills connector.

- Water: In March, the Division produced 610,761,360 gallons of water. Of that amount 62.52 percent 381,821,000 gallons was pumped from wells and 37.48 percent 228,940,360 gallons was purchased from the Metropolitan Water District.
- Sewer: In March, the Division: handled two private property sewer overflows; hydrojetted 18.53 miles of sewer mains; handled 12,170 linear feet of root cut/mechanical treatment in mains; performed 194 mechanical treatments of sewer lateral; conducted 64 food service establishment inspections; conducted seven CCTV inspections of laterals; inspected 32,217 linear feet of sewer main by CCTV; received 63 sewer fee "Lifeline" applications and approved 55; received 3 sewer fee "Large Lot" applications and approved 19; received 169 sewer fee calls; and handled 25 sewer service requests.
- Equipment: The Division performed 112 PM inspections, 23 smog certificates, four diesel smoke tests and one arterial certification in March.
- Street: In March, the Division: cleaned 3,057 miles of streets, four roadway spills, 197,130 linear feet of sidewalk, and 500 drains; used 10 tons of asphalt for digouts, 63 tons for patching, and 65 tons for Water Divinizing paving; applied 11,580 pounds of crack sealer; made 1,005 sidewalk grinding repairs; did 100 square feet of asphalt planning; milled 368 linear feet of gutter; installed, fabricated and cleaned 962 signs; applied 265 gallons of paint; ground 1,005 sidewalks; and made 189 sidewalk asphalt repairs.

Parks and Recreation

- Capital Improvements:
 - ➤ Staff is reviewing the proposal submitted by RJM Design Group for preparation of construction and bid documents for the Laguna Lake trail and habitat improvements. Staff submitted a payment request in the sum of \$47,615 to the Rivers and Mountains Conservancy for the preparation of the trail and habitat concept plan previously prepared by RJM Design Group. Staff is also reviewing the existing chain link fence on Lakeview Drive and will prepare concept plans on where best to install new fencing and how to protect pedestrians.
 - Minor touch-up work at Richman Park has been completed and the only remaining item is the finalizing of the grading permit.
 - ➤ Landscape architectural proposals were received March 15 for preparation of construction and bid documents for renovation of Richman Park. Hirsch and Associates submitted the best proposal, and contracts have been forwarded to the company for signature. Next, hazardous materials testing will be performed in preparation for demolition of the picnic shelter, restroom and pirate ship.
 - > Site demolition work has begun for the St. Jude medical clinic at Richman.

- An updated set of plans for the Lemon Park restroom was submitted by Cedars Engineering. Staff has reviewed the plans and returned them to Cedars for correction.
- ➤ A design kick-off meeting for the Tennis Center renovations was held March 14, and Crane and Associates has begun the research and planning phase for the pavilion. Staff expects submission of the first plans for review in May.
- ➤ The spring session of the Adopt-A-Park program began in mid-March. The program has been expanded to 30 groups, and the groups will be asked to do improvement projects including painting, plantings and minor construction.
- ➤ Hirsch and Associates submitted an updated concept plan for the renovation of the Lions Field complex. The plan will go to the Parks and Recreation Commission in June.

Senior Multi-Service Center

- ➤ The Center's annual volunteer-run income tax preparation assistance program runs through April 13. Due to demand, an additional day has been added to the schedule. To date, 190 seniors have been served through the program.
- ➤ The Center hosted a St. Patrick's Day lunch March 17, with approximately 140 guests.
- ➤ New Senior Outreach Worker Selina Sandoval is busy getting acquainted with her constituency. Selina will be responsible for linking seniors with needed social services and advocating in their behalf.

Maple Community Center:

- Volunteers from FACES are tutoring Camp Lemonade students.
- English as a Second Language classes started a new trimester. The Monday morning class has low attendance; however, the Tuesday and Thursday evening classes continue to attract students.

Valencia Community Center:

Services offered to domestic violence victims in March included 17 legal referrals for one or all of the following services: divorce, child custody, visitation, legal separation, child support. and legal clinic and immigration clinic participants. For March 1-24, four referrals were made for food, utilities and counseling. A total of 55 clients participated in the Spanish Personal Empowerment Program and 18 in the English Personal Empowerment Program.

- Members of the St. Jude Health Committee met with St. Jude staff to discuss programs which could be offered at the new Richman Park clinic.
- Garnet Neighborhood Center: A four-week conflict resolution class for parents ended in March, and asthma classes by Latino Health Access started this month.

Tiny Tots:

- More than 50 children participated in the St. Patrick's Day party in March.
- ➤ The winter-spring enrollment for all preschool classes has reached 198, and 133 children are participating in the "Friday Afternoon Out!" program.

After-school Programs:

- > The Orangethorpe After-school Program hosted the "Surfin' USA" and "Superheroes" events in March. The events featured themed organized activities and contests.
- ➤ The Topaz School and Richman Park After-school Programs contracted with the Department's "Playgrounds on the Go" mobile recreation program in March, with each site serving approximately 100 children daily.
- Teen Program: The Program hosted the "Rockin' the OC" benefit concert on March 11 at Independence Park. The concert was a collaboration with the Troy High School Future Business Leaders of America, and half the proceeds were donated to the Department's Secret Pal Youth Scholarship fund.
- Tennis Center: In March, the Center made preparations to have its first SCTA junior satellite tournament on April 1, 2, 9 and 10. In addition, the Center is having team tennis and Servite High School playoffs - weather permitting!

• Youth Sports:

- ➤ Opening ceremonies for youth baseball and softball got off to a great start in March. Rangers spring soccer is also well under way, with approximately 800 children.
- ➤ Youth Rugby hosted a 700-team, international rugby tournament March 18-19 which was highly successful and televised by a British TV channel.

Bastanchury Park/Sports Complex:

March showers brought five closure days and a backlog of makeup games to the two sports facilities. A short barrier fence will be installed around the slopes of Sports Complex Field #1 to resolve safety and aesthetic concerns created by skateboarders, bike riders and hikers using the steep slopes as downhill tracks and shortcut paths.

- An appreciation plaque honoring businessman Jack Franklyn for his generous donation of concession stand equipment valued at \$20,000 was installed at Bastanchury Park.
- Classes: Registration for spring classes has remained busy, with more than 1,700 registrations, and 20-25 percent has been through the on-line eConnect system.

Cultural and Events:

- March brought the much anticipated opening of "Rhinestones and Twangin' Tones" at the Museum Center. Guest curator Jim Washburn and collector/singer/businessman Mac Yasuda, a major lender for the exhibition, helped in the installation, which includes 23 celebrity guitars and more than 40 rhinestone-studded stage costumes. Opening night March 17 rivaled openings for some of the most popular exhibits in the Museum's history, and included a rare performance by country singer Billy Walker, a 46-year veteran of the Grand Ole Opry cast, and Yasuda.
- ▶ Plans for the opening of the Leo Fender Gallery have accelerated. The Gallery has been painted and new track lighting is being installed. The next phase includes installation of panels for displaying art. The April 22 opening will be an historic event as it coincides with the 60-year anniversary of Leo Fender's Fender Electric Instrument Co.
- ➤ The new docent orientation class started this month. There are five trainees to add to the docent group. This will bring the total number of docents to 19.
- ➤ The Haunted Walking Tours will be featured at the upcoming Museum Educators of Southern California presentation at the Pasadena Museum of History. Museum Education Coordinator Aimee Aul will be one of three guest speakers on successful adult programming.
- Staff is working hard to prepare for the rush of spring events. Fullerton Market opened the first week in April and "A Night in Fullerton" will be held April 28.

Personnel/Risk Management

- Workers' Compensation: Twelve new claims were filed in February.
- Meet and Confer: Staff continues to plan for the upcoming negotiations. The first deadline is April 11, when we exchange proposals with the general bargaining unit.
- Recruitment:

- ➤ Interviews for Development Services Director were held April 3. The top candidates are scheduled to be interviewed by Council April 5, with reference and background checking to follow. The new Director should be on board no later than June 1.
- > Staff recently completed or is nearing completion of recruitments for Fiscal Services Manager, Senior Planner and Associate Engineer. Additional management/professional positions open or soon to be opened are Redevelopment Project Manager (reposting), Equipment Supervisor, Sewer Supervisor and Fire Captain.
- Employee Processing: In February, staff processed three regular and three non-regular promotions, nine regular and eight non-regular appointments and three regular and nine non-regular separations.

Police

Investigation:

- The week of March 24 Officer Ed Lemoine was dispatched to the Transportation Center regarding Karim Kacimi who was causing a disturbance on the train. Kacimi, a French national, was shouting obscenities about the President and the United States. He threatened to fight with a passenger who apparently challenged him regarding the obscenities. He also threatened physical harm to two train employees who removed him from the train. Kacimi was arrested and taken to the county jail where ICE officials were waiting to interview him. He immediately requested to speak with the French Consulate, and was provided that opportunity once booked. A record check revealed that Kacimi had been arrested in January in Florida for disturbing the peace, battery on a police officer, and false report of an explosive device.
- ➢ Officer Chris LeFave questioned a man who was sitting in his vehicle behind the Diamonte Club. During a search, Officer LeFave found what appeared to be a fragmentation grenade. The County Bomb Squad responded and determined the grenade was inert. The suspect was arrested for possession of a dagger.
- ➤ Officer Tim Petropulos observed what appeared to be a narcotic transaction outside a motel room. He stopped the subjects and found a loaded handgun in a small travel bag at their feet. He also recovered methamphetamine. Both suspects were under the influence.
- Senior Officer Rob Long, responding to a report of domestic violence involving a knife, observed a suspect who vaguely matched the description provided by the reporting party. Officer Long approached the suspect who discarded a handgun when he saw the Officer. The suspect was not connected to the original call, but was arrested for firearm possession.