



# Council Briefing

August 2006

## Administrative Services

- Fiscal Services:
  - New alarm permits in July totaled 42. As of July 31, there were 4,450 active permits.
  - Invoices in July totaled 528, with a valuation of \$432,967.
  - Delinquent notices issued in July totaled 54, with a valuation of \$169.
  - Total number of general checks and direct deposits issued in July was 776 and 146, respectively, with a valuation of \$4,430,870.
- Information Technology:
  - Staff will be updating the City's email system to make it more stable and efficient. There should be very little down time as most of the work will be done on a closure Friday. There might be some minor changes to the system, but staff will keep everyone up to date on any changes to the system.
  - A survey for training classes is being developed to see what the training needs are for employees. Staff will determine what classes to offer this fall based on the survey results.
- Purchasing: In July, the Division processed approximately 180 requisitions, and saved \$550 through early payment discounts. Central Services made 184,319 copies and processed 12,813 pieces of mail.
- Revenue:
  - In July, 171 new business registration certificates were issued. Of that total, 108 were located in Fullerton and 63 were located out-of-city, but will be doing business here. Business tax collected for new registrants totaled \$16,380.

- A total of 245 businesses closed in July: 129 in the city and 116 out of the city.
  - The number of business certificates renewed was 846, which totaled \$113,373.77 in business tax collected.
  - **Utility Services:** In July customer service staff answered 2,451 calls. The number of cash register transactions processed in the month was 3,680 and totaled \$9,569,711.62. The total transactions processed by payment method were: credit cards, 1,024; checks, 1,179; cash, 873; and direct deposits, 98.
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## Community Development

- **Community Preservation:** In July, the Division: received 214 complaints and resolved 204; conducted 605 inspections; issued 157 first notices of violation and 45 citations; arranged for the pick-up by the City's trash contractor of 62 large items, such as couches, appliances, etc.; made 39 requests for graffiti removal; arranged for the removal of 44 shopping carts; received 101 calls over the Hotline; and made \$2,200 in revenue for the City.
- **Building Division:**
  - Inspection stops in July 2006 totaled 1,562 and resulted in 2,370 individual inspections. Average number of daily inspections was 125, and the average daily workload was 20.8 inspections per inspector.
  - A total of 224 plans were submitted for plan check in July. Of that total, 125 were checked same day, at the counter. There were a total of 1,633 visitors to the permit counter in July, and 576 permits and plan checks were issued. Total valuation of the permits issued was \$3,494,000.
  - Grading and construction of retaining walls for University Heights, 1451 Brea Blvd., is completed. The building plans are ready for issuance of permits.
  - Grading for the new Bank of America on north Harbor is in under way, as is grading on the renovation of Sunrise Village, 2202 N. Euclid St., and on the Providence Center project.
  - Construction of 15 buildings is under way on the SOCO Walk project on Truslow Avenue. Seven three-story buildings are at the framing inspection stage and others are at the foundation and underground stages. Due to construction activities at this site, Building Inspector Reggie Plowman has been assigned to the project on a daily basis.

- All but two of the MBK Homes buildings at Amerige Heights have been finished. The project is 90 percent completed. Only one unit remains unsold.
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## Engineering

- Project Development and Design:
    - The Residential Street Reconstruction Project for fiscal 2005-07 is out to bid and construction is scheduled to begin in September.
    - Caltrans has approved the plans and specifications for the Orangethorpe Reconstruction Project. The project is in the bidding process, with construction scheduled to begin in November.
    - Work is slated to begin this month on the Richman Park Area Property Demolition Project, and is expected to take approximately one year to complete. Specifications are complete for demolition of the 12 buildings, and the demolition for each building will be scheduled after the properties are vacated, utilities disconnected, and an environmental survey completed.
  - Construction Management: Work began July 5 on the Sewer Replacement Project on Lemon Street, Rosslynn Avenue and State College Boulevard. Garcia Juarez Construction, Inc., has 75 working days to install new sewer mains on: Lemon between Chapman and Berkeley avenues; on State College, between Chapman and Commonwealth Avenue; and in the 300-400 blocks of Rosslynn. The contractor is currently 1-2 weeks ahead of schedule.
  - Water System Management: Work began in July on the Water Main System Replacement/Sewer & Street Improvements Project for fiscal 2005-06. The contract was awarded to J.A. Salazar Construction for \$1,027,406, with a 135-working days time frame. The project includes construction of approximately 4,700 linear feet of water mains and appurtenances, including service laterals and fire hydrants; reconstruction of two residential streets; and construction of approximately 800 linear feet of sewer main, including manholes. The work is scheduled to be completed in January.
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## Fire

- Statistics: The Department responded to 864 requests for service in July, which was up noticeably from the 794 calls recorded in July 2005. Of last month's totals, 668 were medical aid calls, 62 were for fires, five were hazardous materials incidents, and 58 were service calls. In addition, the Department responded on 97 automatic aid calls, and received 81 in return.

- Suppression Activity and Responses:

- Early the evening of July 4, an elderly man suffered a heart attack next to one of the booths at the Fullerton High School stadium. A policeman and a citizen administered CPR until Department Paramedics arrived. The patient was treated by the Paramedics and transported to St. Jude Medical Center.
- At 12:25 a.m. July 5, Engines 2 and 5 were dispatched to an automatic alarm fire at the City Pointe apartments in the 100 block of E. Chapman Avenue. Fire crews found boxes with magazines burning on a balcony, which had activated the balcony fire sprinkler. The cause of the fire is under investigation.
- At 3:13 p.m. July 9, Truck 1, Engines 1, 2 and 3, and Anaheim Truck 2 responded to an apartment fire in the 500 block of W. Wilshire Avenue. Truck 1 used saws to gain entry to a four-car detached garage, which was on fire, while Engines 1 and 2 attacked the fire. Fullerton and Anaheim Truck companies ventilated the garage roof and checked the apartment structure for fire and smoke damage. The fire also damaged a nearby utility pole. Fullerton Police identified two people at the scene responsible for the fire, one of them having suffered second degree burns to the hand and first degree burns to the shoulder. The patient was treated by Engine 2 Paramedics and transported to St. Jude Medical Center.
- At 1:21 p.m. July 12, the Battalion Chief, Truck 1 and Engines 1 and 3 responded to a single-car accident at the 57 Freeway and Chapman. An SUV had struck a large tree on the side of the freeway at high speed and the driver was pinned inside his vehicle and died. The CHP was on scene and the coroner was notified.
- At 7:29 p.m. July 16, Engine 4 responded to a report of smoke and fire near the Fullerton Golf Course driving range. Once on scene, the Captain called in two additional engines and the Battalion Chief. Fireworks had been reported in the area earlier; however, no point of origin was found for the fire.
- At 9:08 p.m. July 20, Engines 2 and 6 and Truck 1 responded to a water flow alarm/structure fire call in the 2000 block of Warner Avenue. On arrival, Fire crews found water flowing near the front entrance of the structure and smelled smoke. The crews forced entry into the building and discovered that discarded combustible rags and liquid containers had spontaneously ignited, activating a sprinkler. Thanks to the sprinkler, fire damage was limited to the immediate area; however, there was water damage.

- At 4:23 p.m. July 21, Engines 1 and 3 responded to a traffic collision in the 1400 block of N. Harbor Boulevard. Fire crews found a vehicle had slammed into the Sizzler Restaurant, injuring one person. The patient was treated on scene by Paramedics and escorted via ambulance to UCI Medical Center. Engine 2 and Truck 1 were called to handle the building concerns.
  - At 7:14 a.m. July 22, Engine 1 and Truck 1 were called to a traffic accident at the corner of Berkeley Avenue and E. Chapman. A car had hit a light/traffic standard, triggering a small fire below the vehicle's engine compartment. The 17-year old driver of the car was killed in the accident, and a passenger suffered minor injuries and was transported to St. Jude Medical Center.
  - On July 24, Engine 6 crew was dispatched as part of an Orange County Strike Team to a wildland fire, named the "Horse Fire," in the Cleveland National Forest near San Diego. The three-man crew returned July 28.
  - The Department, with the Parks and Recreation Department, set up a "Cooling Station" at the Senior Center for a four-day period during the recent hot spell. The station served seniors and those needing a cool place for medical reasons.
  - The second round of Community Response Volunteer Training was held at Basque Yard on July 8, 15 and 22. The next class is scheduled for Oct. 28 and Nov. 4 and 11, also at the Basque Yard. City employees or citizens interested in getting involved in their community may call 773-1316 for information.
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## Maintenance Services

- Administration:
  - The Department received 1,252 service requests in July, completing 858 (69 percent) in the month. Of the 19 emergency requests received, 14 (74 percent) were completed within one day. The Building and Facilities Division received the most requests - 460, or 37 percent of the total.
  - The analysis team is nearly finished with the Street Division audit. Within the next few weeks, the audit will be issued to Street Division managers and the Maintenance Services Director for review and comment before being forwarded to the City Manager.
  - The Department's support staff received 1,681 calls in July, an average of 93 per workday, or 47 for each of our two primary customer service personnel.

- Landscape:

- West Coast Arborists, the City's contract tree trimming company, performed the following services in July: trimmed 655 trees; removed 50 trees and stumps; and planted seven trees. Division goals for fiscal 2006-07 are to prune 13,000 trees, remove 500 trees, and plant 700 24-inch box trees.
- The Division received nine calls concerning beehives and swarms and eradicated seven beehives in July.
- Orange County Juvenile Work Program crews continued to perform weed abatement and brush clearance at the Fullerton Recreational Riders Arena and the slopes adjacent to the Veterans Monument at Hillcrest Park.
- Crews continued to perform weed abatement, trimming and grading along the recreational trail system.
- A total of 53 landscape-related service requests were received, completed and logged into the Division's system.

**Sewer:** In July, Division crews: handled one sewer overflow; used the hydrojet on 11.89 miles of sewer mains; root cut or mechanically treated 10,390 linear feet of sewer mains; inspected 27 food service establishments; mechanically treated 122 sewer laterals; conducted six lateral CCTV inspections; inspected 32,643 linear feet of sewer main using the CCTV; received and approved four Lifeline applications and 11 large lot applications; and received 34 sewer fee calls and 24 sewer service requests.

**Equipment:** The Division performed 81 PM inspections, eight smog certificates and one smoke test in July.

**Street:** In July, Division crews: cleaned 3,094 miles of streets, 136,760 linear feet of sidewalk, 254 drains and nine roadway spills; used four tons of asphalt for digouts, 24 tons for Water Division digouts, 274 tons for paving, and 76 tons for patching; planed 150 square feet of asphalt; performed 122 asphalt sidewalk repairs; milled 446 linear feet of gutter; installed, fabricated and cleaned 406 signs; applied 575 gallons of paint; and ground 442 sidewalks.

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## Parks and Recreation

- Laguna Lake:

- RJM Design Group has begun the design for the lake trail, landscaping and signage improvements on the south side of the lake.

- Staff is reviewing the existing chain link fencing on Lakeview Drive and will prepare concept plans for consideration of where best to install the new fencing and also how to protect pedestrians on Lakeview.
- A preliminary draft lake Management Plan has been submitted by Scott Cressy for review and comment by staff.
- The City of Fullerton has been awarded a \$400,000 grant by the California Department of Parks and Recreation for the improvement of the recreational trails at the lake. The award gives the City a total of \$900,000 for renovation of trails, landscaping, signage and handicap improvements at the lake. Staff is gathering environmental documentation needed to meet federal guidelines.
- Capital Improvements:
  - Hirsch and Associates has completed the Richman Park improvements design.
  - The St. Jude medical clinic structure has been installed at Richman Park and will be operational in September.
  - The contract with Cedars Engineering for the Lemon Park restroom has been cancelled due to the contractor's failure to complete the design. The project will be re-bid utilizing a prefabricated restroom structure.
  - The updated Lions Field concept plan will be presented to the Parks and Recreation Commission this month. Staff is preparing a Request for Proposal for the actual design work for the complex renovation.
- Senior Multi-Service Center:
  - The Center became a "Cooling Station" refuge for heat-sensitive individuals during the recent heat wave, in coordination with the Fire Department.
  - The Center, a host site for the state-sponsored Homeowners and Renters Assistance/Rebate Program, is providing volunteer counselors to help seniors prepare claim forms. By the end of July, approximately 50 seniors were served.
  - The Orange County Bar Association's Law Day Outreach to Seniors event was held July 12, with 20 seniors attending.
  - Forty seniors braved the heat July 20 to attend the Orange County Fair's Senior Day. A special treat included public performances by the Center's Hawaiian and Middle Eastern dance classes.

- **Maple Center:**
  - Camp Lemonade and the Lemon Park Spray pool continue to be very popular. Approximately 100 participants enjoy them daily.
  - The Aquarium of the Pacific visited Camp Lemonade July 18. Children had a hands-on experience with sea stars, anemones and even sharks!
  - Camp Lemonade took 25 children to the Orange County Fair July 25.
  
- **Valencia Community Center:**
  - The YMCA Youth Achievers after-school tutoring program closed out the year with a barbeque and Disneyland trip, with 25 children attending.
  - In June, 28 victims of domestic violence clients were served at the Center. Services provided included information on divorce, child custody, visitation, legal separation, child support, and immigration and counseling.
  
- **Garnet Community Center:**
  - Staff and volunteers participated in a family carnival in collaboration with Topaz Elementary School. Some game booths were managed by volunteers and Center staff. There were approximately 600 participants.
  - Parents of Topaz School students and Center staff organized a graduation recognition event, which included dinner prepared and served by the parents.
  
- **Tiny Tots:** Preschoolers have kept active with "Under the Sea" art projects and bounce houses in July and the annual "Country Days" festivities, which featured everyone dressing up country-style for games, refreshments and a play. The Tiny Tots program continues to benefit this summer with the added help of many former preschool students lending volunteer hours.
  
- **Teen Programs:** "Teen Scene" participants have enjoyed a variety of excursions to local theme parks including Raging Waters, the Orange County Fair, and Knott's Berry Farm. Program participants also attended a YMCA Camp Surf in July, where they learned how to surf and body board, and took part in team building activities.
  
- **Youth Programs:**
  - Gilbert Park staff hosted the "International Fun Fest" July 7, featuring games and activities from around the world.
  - The "Summer Playgrounds" program visited the Orange County Fair July 25.

- The annual overnigher at Independence Park was held July 28, with more than 100 children participating in games, contests and evening activities in the gym.
- **Tennis Center:**
  - July was a successful month at the Center in spite of the hottest temperatures in recent memory.
  - The Beckman-Coulter Co. has been added as a group reservation, which will result in large groups playing tennis every Monday night for the next 11 weeks.
  - The First Annual Fullerton Summer Satellite Tournament, a beginning junior tournament for kids ages 8-18, was held July 24-28.
- **Youth Sports:**
  - Fullerton Hills Softball, Fullerton ASA, Little League and Fullerton Rangers Soccer all had a successful spring season, with teams doing well in the All-Stars.
  - Little League and softball teams will begin playing “winter ball” in September.
  - Fullerton Rangers started their season with the Rangers’ Classic Tournament July 29-31. Teams from all over Southern California participated, with an estimated 2,300 attending.
  - Fullerton Pop Warner Football began its season Aug. 1, and is expecting its biggest participation to date!
  - Fullerton Youth Rugby’s season will officially begin in December.
- **Classes:** Summer registration is in full swing, with 2,500 residents signed up for classes, one-quarter of them using the Internet Class eConnect website.
- **Cultural and Events:**
  - The Division continues to present the weekly Farmers’ Market. The Beer and Wine Garden, open during the Market, has become very popular and has expanded to accommodate the growing number of customers.
  - The Summer Concert series started July 12 and continues through Aug. 16. Music is provided by local bands and arts and crafts activities are offered for children. An estimated 500 people are expected to attend each concert.

- Since the opening of the Fender Gallery and debut of the “*You Won’t Part With Yours Either*” exhibit in April, the Museum has experienced a steady increase in admissions and gift shop purchases. The exhibit continues to attract a diverse audience from guitar lovers, music fans, students and families alike.
  - The July 4<sup>th</sup> Fireworks Show and Festival drew nearly 7,000 people, with another 30,000 watching the fireworks in the surrounding neighborhoods.
  - The Museum’s exhibit, “Rhinestones and Twangin’ Tones” closed July 9, with a large crowd viewing the show on the last day.
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## Human Resources

- **Liability Program:** Five new claims were filed in July and no lawsuits were served.
  - **Workers’ Compensation:** Nine new claims were filed in June, bringing the total to 107 claims filed during the 2005-06 fiscal year.
  - **Employee Processing:** In July, staff processed five regular and three nonregular promotions, 11 regular and 10 nonregular new hires, and three regular and five nonregular separations.
  - **Recruitment:**
    - Staff recently completed or is nearing completion of recruitments for Community Services Manager and Library Division Manager. Additional management/professional positions currently open or soon to be opened are Assistant Engineer, Associate/Civil Engineer, Information Systems Project/Programmer Manager and Street Superintendent.
    - Planning for the recruitment process for Library Director is under way. Human Resources staff will run this recruitment.
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## Police

- **Patrol**
  - On a Sunday evening at 11 p.m., Sgt. Mike Chocek observed three men kicking the head of a man who was face down in the street in front of Chomps Restaurant. The suspects fled. Corp. Tim Kandler and Officers Jim Boline and Jim Bolden located the three suspects, and all three were booked for assault with a deadly weapon. The victim was taken to UCI Medical Center for treatment.

- Later that same evening, Officers Jon Radus and Tim Petropulos responded to Heroes' Bar on a fight call. A customer had been hit in the face with a bottle and on the back patio. Witnesses identified the suspect, who was arrested for assault with a deadly weapon. The victim received a laceration to his forehead and nose. The suspect received a 4-inch cut to his hand from the broken bottle.
  - Officers Ranger Garcia and Raymond Flores contacted a man in the parking lot of California Girls. A check determined the man was on probation for possession of cocaine, and a search of his wallet revealed bindles of cocaine. The suspect was arrested.
  - Officer Eric Franke, working the fireworks show at Fullerton High School, responded to a report of an elderly man who was slumped over in his wheelchair and unresponsive. Officer Franke removed the man from the chair, placed him on the ground and performed CPR. Fire Department personnel arrived and relieved Officer Franke, and the victim started breathing on his own.
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## Redevelopment & Economic Development

- **EDAT:** The Economic Development Action Team has been in contact with Excalibur Extrusions, a Placentia-based business that is in the process of relocating to 2325 Raymer Ave., in west Fullerton. Excalibur manufactures plastic tubes and pipes for a variety of applications, including turf and agricultural irrigation, home improvement, and water conditioning. The company has approximately 80 employees and may expand upon relocation. A group of EDAT and Chamber of Commerce representatives visited Excalibur Aug. 2 to learn more about the business. EDAT will also meet with owner Glenn Baldwin Aug. 8 to explain the City's plan review and permit processes and provide an overview of City services.
- **Amerige Court:** On July 18, the Agency approved the First Amendment to the Disposition and Development Agreement with Pelican-Laing, Inc., regarding the Amerige Court project. The project as described by the amended DDA modifies the site plan and location of certain key elements, such as the parking structure, from what had been approved by the Agency in February. Pelican-Laing and its architects, KTG Y and 30<sup>th</sup> Street Architects, presented preliminary project elevations to the RDRC July 27, and will do so to the Planning Commission Aug. 9 for initial review and comment. Neither the RDRC nor the Planning Commission will be asked to make a formal recommendation at this time. Agency and City staff continue to work with environmental consultant Bonterra Consulting on preparation of the EIR for the project. Staff anticipates the EIR will be ready for public review and comment by September.

- **Downtown Promotions:** At its Aug. 15 meeting the Redevelopment Agency will review proposals and award financial assistance to support downtown special events during fiscal 2006-07. Seven Fullerton-based, non-profit organizations have submitted proposals: Fullerton Railway Plaza Association, Fullerton Historic Theatre Foundation, All the Arts for All the Kids Foundation, Fullerton Collaborative, Fullerton Downtown Business Association, Fullerton Assistance League, and Friends of Jazz. The Agency has budgeted \$40,000 to support downtown events during the fiscal year. Total requests for assistance amount to \$55,300.
- **Transportation Center Master Plan:** On July 18, Agency and City staff held a kick-off meeting with representatives from JMI, The Morgan Group, and Johnson Fain to discuss preparation of the Master Plan. Items discussed included selection of consultants, schedule, and public workshops. Staff anticipates the first public meeting will be held in September.
- **Capri Shoes:** Agency staff has received a request from Oscar Navarro, owner of Capri Shoes, 140 W. Commonwealth Ave., to subordinate an Agency Commercial Improvement Loan made in 2003 to new first-position financing. Navarro has requested the subordination to take advantage of a reduced fixed interest rate that would replace the adjustable rate. The matter came to the Agency for action Aug. 1.
- **Transit:** The City/Agency has approved a memorandum of understanding which identifies a number of projects that address City parking, transit and transportation needs.