

**CITY OF FULLERTON  
PARKS AND RECREATION COMMISSION  
AGENDA**

Regular Meeting  
City Council Chamber  
Monday, May 9, 2011  
6:30 p.m.

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Public comment will be allowed on items on this Agenda at the time each item is considered.

Persons addressing the Commission shall be limited to 5 minutes, unless an extension of time is granted by the Chairman, subject to approval of the Commission. When any group of persons wishes to address the Commission, it shall be proper for the Chairman to request that a spokesman be chosen to represent the group.

Public comments will also be allowed on items NOT on the agenda, but within the subject matter jurisdiction of the Commission, prior to approval of the Minutes, and will be limited to thirty minutes and not to exceed five minutes per person. No one will be heard twice. Any public comments not received at the beginning of the session may be heard at the end of the session. NO action may be taken on off-agenda items, except as provided by law.

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CALL TO ORDER

FLAG SALUTE

ROLL CALL

PUBLIC COMMENT

CONSENT ITEMS (Items 1 - 3) – All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Commission, staff or public request specific items be discussed and/or removed from the Consent Calendar for separate action.

- \*1. MINUTES OF THE PARKS AND RECREATION APRIL 11, 2011 COMMISSION MEETING  
Recommendation to approve the Minutes of the Parks and Recreation April 11, 2011 Commission Meeting.
- \*2. LANDSCAPE DIVISION MONTHLY REPORT FOR APRIL 2011  
Recommendation to receive and file the Landscape Division April 2011 Monthly Report.
- \*3. BUILDING AND FACILITIES DIVISION MONTHLY REPORT FOR APRIL 2011  
Recommendation to receive and file the Building and Facilities Division April 2011 Monthly Report.

REGULAR BUSINESS (Items 4 – 8)

\*4. PRESENTATION OF PROPOSED 2011-12 – 2012-13 PARKS AND RECREATION DEPARTMENT BUDGET

Recommend that the Parks and Recreation Commission approve of the Parks and Recreation Department's proposed operating budget for fiscal years 2011-12 – 2012-13 and five-year capital improvement program budget to the City Council.

\*5. FULLERTON JUNIOR ALL-AMERICAN REQUEST FOR PARTNER STATUS

Recommend that the Parks and Recreation Commission review this request and take action on how to proceed with Fullerton Junior All-American Football.

6. REPORT ON CITY COUNCIL AGENDA ITEMS

7. DIRECTOR'S UPDATE

8. COMMISSIONER COMMENTS

ADJOURNMENT

\*Written Material Attached

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Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the Parks and Recreation Department front counter at City Hall located at 303 W. Commonwealth Avenue, Fullerton, California during normal business hours. In addition, such writings and documents will be posted on the City's website at [www.ci.fullerton.ca.us](http://www.ci.fullerton.ca.us).

**CITY OF FULLERTON  
PARKS AND RECREATION COMMISSION**

**Minutes**

Regular Meeting  
City Council Chamber  
Monday, April 11, 2011  
6:30 p.m.

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**CALL TO ORDER**

Chair Stanford called the meeting to order at 6:30 p.m.

**FLAG SALUTE**

Commissioner Shanfield led the flag salute.

**ROLL CALL**

Present: Barry Levinson, Kirk San Roman, Kathleen Shanfield, and Scott Stanford.

Absent: Scott Hayes and Carl Van Gorden

Staff: Parks and Recreation Interim Director Wes Morgan; Parks and Recreation Managers Grace Lowe, Alice Loya, Dannielle Mauk, and Judy Peterson; and Landscape Superintendant Dennis Quinlivan.

**PUBLIC COMMENTS**

Fred Jung introduced the Commission to Fullerton Junior All-American Football and Cheer organization. The following members of the public spoke in support of Fullerton Junior All-American Football and Cheer obtaining partner status with the City of Fullerton Parks and Recreation Department:

Christina Stanley, Alveste Taylor, Mandy Jung, Eric Stanley, and Angela Jones.

**1. MINUTES OF THE PARKS AND RECREATION MARCH 14, 2011 COMMISSION MEETING**

Commissioner Shanfield MADE A MOTION and Commissioner San Roman SECONDED the motion to approve the Minutes of the Parks and Recreation March 14, 2011 Commission Meeting.

AYES: Levinson, San Roman, Stanford, Shanfield

NOES: None

ABSENT: Hayes, Van Gorden

The MOTION PASSED 4-0.

2. LANDSCAPE DIVISION MONTHLY REPORT FOR MARCH 2011

Commissioner San Roman MADE A MOTION and Commissioner Shanfield SECONDED the motion to approve the Landscape Division Monthly Report for March 2011.

AYES: Levinson, San Roman, Stanford, Shanfield

NOES: None

ABSENT: Hayes, Van Gorden

The MOTION PASSED 4-0.

3. BUILDING AND FACILITIES DIVISION MONTHLY REPORT FOR MARCH 2011

Commissioner Shanfield and Commissioner San Roman asked if there has been a rise in graffiti in the City. Landscape Supervisor Dennis Quinlivan noted that graffiti is removed soon after it is reported and is an ongoing problem. He said along with City crews, volunteers are helping clear graffiti.

Commissioner San Roman MADE A MOTION and Commissioner Shanfield SECONDED the motion to approve the Building and Facilities Division Monthly Report for March 2011.

AYES: Levinson, San Roman, Stanford, Shanfield

NOES: None

ABSENT: Hayes, Van Gorden

The MOTION PASSED 4-0.

4. PREVIEW OF PROPOSED 2011-12 – 2012-13 PARKS AND RECREATION DEPARTMENT BUDGET

Interim Director Wes Morgan introduced Park and Recreation Managers Alice Loya, Grace Lowe, Judy Peterson, and Dannielle Mauk, who in turn presented a preview of the proposed 2011/12 – 2012/13 Parks and Recreation Department budget.

Commissioner Questions:

Chair Scott Stanford asked if the new cell tower revenue is included in the budget and Administrative Manager Loya confirmed it is. Chair Stanford wanted Brea Dam revenue stipulations clarified to the Commission and Manager Loya explained that the Brea Dam area is 224 acres of land owned by the US Army Corps of Engineers and is a flood control basin. The City of Fullerton is licensed to run recreation programming in this area and revenue earned in this area is restricted to the Brea Dam area.

Commissioner Barry Levinson asked if non-residents pay higher fees to use the Fullerton Tennis Center and if not, is there is consideration of raising fees for non-residents in light of the economic situation. Recreation Manger Lowe answered that the fees are the same for residents and non-residents. Interim Director Morgan also noted the need to balance fees in order bring in the most revenue and not be priced out of the market.

Commissioner Kathleen Shanfield asked if the sports leagues are run by their own organizations or by the City. Recreation Manager Lowe confirmed they are indeed run on their own, along with state or national governing bodies, with the City only providing field space.

Chair Stanford asked how the 18-month CASA Start program for at-risk youth be monitored. Recreation Manager Peterson said case workers will monitor grades and attendance in school and will report on goals and objectives quarterly.

Commissioner San Roman asked why most of the after school programs are located in south Fullerton. Recreation Manager Peterson answered that most of the grants are for lower income areas and schools that offer lunch programs, most of which are located south of Commonwealth. She noted that the Fullerton School District provides after-school programming at various schools that are not part of these grants.

## 5. REPORT ON CITY COUNCIL AGENDA ITEMS

Interim Director Morgan updated the Parks and Recreation Commission of the following City Council Agenda Items:

- The City Council will review the naming of the football field at Lions Field after Jack Hutcherson at the April 19 Council meeting.
- Hillcrest Park Master Plan was approved at the April 5 Council meeting. Staff will begin a phasing plan.
- Fullerton Junior All-American Football's request for partner status will be presented to the Commission at the May 2011 meeting.

## 6. DIRECTOR'S UPDATE

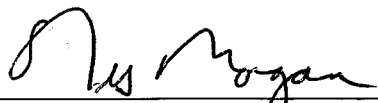
- At-large Parks and Recreation Commissioner interviews taking place in late April, with an appointment in May likely.

## 7. COMMISSIONER COMMENTS

Commissioner Shanfield noted that the decision to appoint the City Manager to a permanent status would be discussed at the next City Council meeting and asked how that would affect the Department. Interim Director Morgan said the plan is for him to continue with the Department until the recruitment and selection of a new director.

The meeting adjourned at 8:53 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Wes Morgan". The signature is written in a cursive style with a large initial "W".

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Wes Morgan, Secretary

WM/pd



# PARKS AND RECREATION COMMISSION AGENDA

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MEETING DATE: MAY 9, 2011  
TO: PARKS AND RECREATION COMMISSION  
FROM: DENNIS QUINLIVAN, LANDSCAPE SUPERINTENDENT  
SUBJECT: APRIL 2011 LANDSCAPE DIVISION MONTHLY REPORT

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## PURPOSE

The purpose of this agenda item is to report to the Commission on the status of the Landscape Division's monthly maintenance activities.

## SUMMARY

1. **Tree Division Update**- West Coast Arborists Inc. (WCA) is providing contract tree services to the City for the fiscal year **10/11**. As of April 30, 2011;
  - **14,104** trees have been pruned (exceeding divisional goal by 1,104)
  - **348** total trees removed
  - **411** trees have been planted
  - Approximately 50% of **Zone 1** (Harbor Blvd. to Euclid Street, Commonwealth to the 91 Freeway) production pruning was completed prior to fiscal year appropriations being exhausted.
  - Tree Division staff worked with Engineering staff in formulation of curb and sidewalk related tree preservation/removal list.
  - The Tree Division responded to **46** tree related service requests.
2. **Red Imported Fire Ants** were reported at 1 location in April. OCVC began treatment again on October 1, 2004. The City **does not** treat RIFA on private property. Citizens can call the OCVC at (714) 971-2421.
3. The Landscape Division received and responded to **15** reports of bee activity in April. The City **does not** eradicate hives on private property, as this is the responsibility of the property owner. Several of the bees were successfully removed and transported in order to save them.

The County Agriculture Commissioners Office does not test bees for Africanization after determining that all hives are at least partially Africanized. City staff is currently making every effort to save bees within staff capability.

4. **Landscape Division Crews** completed the following projects in the month of April:

- Crews installed Nex-pave (decomposed granite) on the outlook viewing areas at Panorama Trail
- Installed plexiglass on grates over lights at Museum Plaza due to recent theft
- Turf operation performed on all school sites per contractual agreement with FESD. Turf areas backfilled, aerated, over-seeded and fertilized.
- Turf operations performed at 'Pooch Park'. Area backfilled, aerated and hydro-seeded
- Electrical boxes at FSC cut, lowered, buried for security purposes
- Weed abatement performed at Lost Trail and I-5 Trail
- All tree grates bolted down at Museum Plaza
- Tree grates welded together at several locations along arterials
- Irrigators installed new main, valves, bubblers for trees at Laguna Lake Parking
- New water main , valves, bubblers inside Laguna Lake at north side
- Weed abatement completed on Lucy Van Der Hoof Trail
- Annual weed abatement performed at Fullerton Recreational Rider frontage
- All trailheads cleared of loose soil, weeds and debris
- Areas prepped for Juanita Cooke volunteer cleanup project

The Landscape Division received **34** service requests in the month of April.

  
Dennis Quinlivan, Landscape Superintendent





# PARKS AND RECREATION COMMISSION AGENDA

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MEETING DATE: MAY 9, 2011  
TO: PARKS AND RECREATION COMMISSION  
FROM: LYMAN OTLEY, BUILDING AND FACILITY SUPERINTENDENT  
SUBJECT: APRIL 2011 BUILDING AND FACILITIES DIVISION MONTHLY  
REPORT

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## PURPOSE

The purpose of this agenda item is to report to the Commission on the status of the Building and Facilities Division's monthly maintenance activities.

## SUMMARY

1. **Graffiti Removal Update-** The division removed 44,530 square feet of graffiti at 361 sites in the month of April. Totals year-to-date- 428,684 square feet of graffiti at 3,556 sites. On common tags we will take pictures of them and forward them to the Police Department Gang Unit. North of Chapman Avenue the graffiti percentage is about 40% and South of Chapman the graffiti percentage is about 60%. The graffiti crew matches colors as closely as possible. Vulgar or racist tags are removed the same day. Average response time is 1-2 days.
2. **Electrician Inspections-** Inspected lighting and made minor electrical repairs at: Lemon Park, Independence Park and Hillcrest Park. These inspections and repairs include replacing burnt out lights, checking and repairing electrical services. Detailed results are available on request.
3. **A/C Servicing-** The Electricians serviced the A/C units and changed filters at: Maple Center and Richman Rec. Center.
4. **St. Mary's Church-** In the kitchen we needed to provide 240 volt power for steam table that is to be brought over from Senior Center kitchen. We installed new circuit breakers, 40' of conduit, wire and receptacle to complete installation.

5. **Muckenthaler**- The heater in basement was determined to be venting gas into the building and was out of code compliance. We installed a new heat pump on roof and a fan system in the basement closet and disassembled the old units and removed them. We ran new liquid and gas lines up from basement onto roof and installed new cap sheets for roof unit and a new disconnect for unit.
  
6. **Fullerton Sports Complex**- Wire was stolen between pull box near tot lot and outfield pull boxes on baseball field #2. We replaced 800' of #6 wire and 600' of #8 wire. Made up splices and tested to make sure all were working.

Prepared by:

Lyman Otley

Lyman Otley, Building and Facilities Superintendent



# PARKS AND RECREATION COMMISSION AGENDA

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MEETING DATE: MAY 9, 2011  
TO: PARKS AND RECREATION COMMISSION  
FROM: WES MORGAN, DIRECTOR OF PARKS AND RECREATION  
SUBJECT: 2011-12 – 2012-13 PARKS AND RECREATION DEPARTMENT  
BUDGET

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## SUMMARY

Review and approval of the Parks and Recreation Department's proposed two-year operating budget for fiscal years 2011-12 – 2012-13 (Attachment A) and five-year capital improvement program budget (Attachment B).

## RECOMMENDATION

Recommend approval of the Parks and Recreation Department's proposed operating budget for fiscal years 2011-12 – 2012-13 and five-year capital improvement program budget to the City Council.

## DISCUSSION

The proposed budget for 2011-12 – 2012-13 fiscal years was presented to the City Council on April 26, 2011. The City Council has referred the budget to City commissions/boards for review and comment. The Parks and Recreation Department is requesting a recommendation from the Parks and Recreation Commission. Public hearings for the proposed budget are scheduled for June 1<sup>st</sup> and 2<sup>nd</sup>. Council will adopt the budget on June 7, 2011.

The operating and five-year capital improvement program (CIP) budgets for the City of Fullerton are prepared and adopted every two years. The second year of the two-year budget is reviewed and revised prior to the beginning of that fiscal year. Revision of the 2012-13 budget will be completed in the spring of 2012. The City Council will again turn the revised budget over to the Parks and Recreation Commission to review.

## PARKS AND RECREATION OPERATING BUDGET

The City's goal for this year's budget process is to "hold the line". The proposed Parks and Recreation Department's budget reflects the City's goal. The only changes to the Parks and Recreation's operating budget are from increased costs in employee benefits, returning 50% of the vehicle replacement allocation that was eliminated during

the last round of budget cuts, an increase in the Brea Dam Fund due to the restructuring of the Fullerton Golf Course contract and a decrease in rental revenues resulting from the closure of the Senior Center during construction of the Fullerton Community Center.

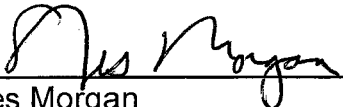
The 2011-12 total operating budget will increase by \$1,271,531 over the current year (2010-11) from \$6,265,871 to \$7,537,402. The change in the budget from 2012-13 to 2013-14 is \$29,331 from \$7,537,402 to \$7,566,733. Total revenue is projected to increase significantly in 2012-13. The increase totals \$1,099,878 from \$3,260,291 in 2010-11 to \$4,360,169 in 2011-12. The increase is a result of the restructuring of the Fullerton Golf Course contract.

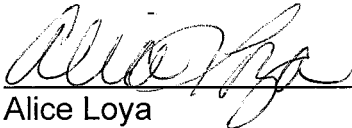
The Fullerton Golf Course contract was restructured in December 2010 from a lease to a management contract to qualify for a \$2.7 million Recovery Zone Economic Development Bond (RZED Bond) to fund the replacement of the irrigation system installed in 1963 at the golf course. Under the old lease, the City received 20% of gross revenue which was approximately \$450,000 per year. Beginning in December with the management contract, the City began receiving 100% of the revenues. Revenue for 2011-12 is estimated at \$2.2 million. The new contract also requires the City to pay 100% of the operating costs, estimated at \$1,474,460. Revenue received from the golf course is restricted to programs and maintenance of the public facilities within the Brea Dam Recreational Area owned by the US Army Corps of Engineers leased to the City.

#### FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

The total amount of new funding allocated for CIP projects in Parks and Recreation for 2011-12 is \$936,000 and \$2,004,600 in 2012-2013. The first two years of the five-year budget are allocated into project budgets and the last three years are projections. A summary of the more significant projects are listed below:

- Gilbert Community Center Improvements - \$166,000  
For the purchase of the existing modular building and improvements needed for permanent installation
- Valencia Park Spray Ground Pump - \$325,000  
Design and installation of a pump to recirculate the water used for the spray ground at Valencia Park
- Hillcrest Park Rehabilitation - \$1,300,000 added to current project funded at \$3,750,000  
Restoration of the park facilities in accordance with Hillcrest Park Master Plan
- West Coyote Hills Tree Park Improvements - \$226,000  
Improvements to the designated recreational trail and construction of new trails for increased safety

  
\_\_\_\_\_  
Wes Morgan  
Director of Parks and Recreation

  
\_\_\_\_\_  
Alice Loya  
Administrative Manager

Attachments:

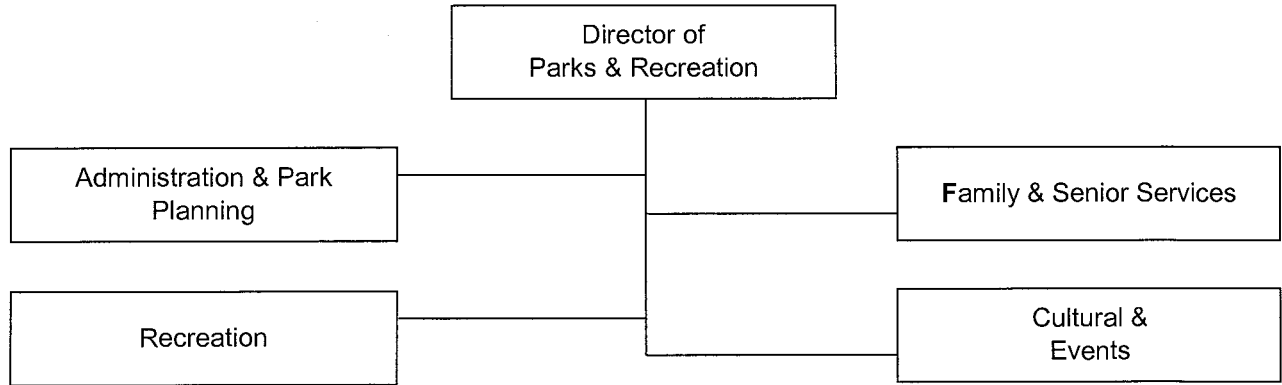
- A – Two-year Operating Budget for Fiscal Years 2011-12 – 2012-13
- B – Five-year Capital Improvement Program Budget

**TWO-YEAR OPERATING BUDGET FOR  
FISCAL YEARS 2011-12 – 2012-13**

**CITY OF FULLERTON**  
**FISCAL YEARS 2011-12 - 2012-13**

**DEPARTMENT:** Parks & Recreation

**DEPARTMENT ORGANIZATION CHART**



**DEPARTMENT DESCRIPTION/GOALS**

The Parks and Recreation Department provides a wide range of programs in the areas of recreation, families, seniors, and cultural; special event production; and development and operation of various facilities and parklands. These programs and services contribute to the community's health, recreation, and cultural enrichment.

Goals

Provide and facilitate quality recreational and cultural programs, special events, and family service programs that are responsive to residents' needs and are integrated with programs and facilities of other agencies.

Involve the public in the design and delivery of Parks and Recreation policies and programs and keep the public well informed of available services with active use of parks and facilities.

Plan, manage, conserve, and facilitate access to open space, parkland, cultural resources, and facilities.

**CITY OF FULLERTON**  
**FISCAL YEARS 2011-12 - 2012-13**

**DEPARTMENT: Parks & Recreation**

**DEPARTMENT SUMMARY**

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	27.0	25.0	25.0	25.0	25.0
Nonregular Hours	78,431	79,893	95,535	96,236	92,789
Salaries & Benefits	\$3,111,450	\$3,382,954	\$3,155,288	\$3,254,082	\$3,281,149
Maintenance & Support	3,087,242	3,182,247	4,291,157	4,571,916	4,585,919
Capital Outlay		40,000			
Subtotal	<u>6,198,692</u>	<u>6,605,201</u>	<u>7,446,445</u>	<u>7,825,998</u>	<u>7,867,068</u>
Less Allocations	<u>(204,307)</u>	<u>(299,330)</u>	<u>(301,580)</u>	<u>(288,596)</u>	<u>(300,335)</u>
Total Operating Budget	<u><u>\$5,994,385</u></u>	<u><u>\$6,305,871</u></u>	<u><u>\$7,144,865</u></u>	<u><u>\$7,537,402</u></u>	<u><u>\$7,566,733</u></u>

**DEPARTMENT FUND ANALYSIS**

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
15 - Parks & Recreation*	\$4,178,997	\$4,233,379
32 - Grant Administration	552,910	507,034
42 - Brea Dam	2,350,609	2,363,106
44 - Water	10,330	10,440
46 - Refuse Collection	72,750	73,947
74 - Capital Projects	<u>252,608</u>	<u>264,127</u>
Subtotal	7,418,204	7,452,033
Less Allocations:		
42 - Brea Dam - Depreciation	(24,950)	(24,950)
74 - Capital Projects	<u>(252,608)</u>	<u>(264,127)</u>
Total City	<u>7,140,646</u>	<u>7,162,956</u>
53 - East Redev. Debt Service	153,270	154,300
82 - Central Redev. Capital Project	11,038	11,258
89 - Redevelopment Administration	<u>243,486</u>	<u>249,477</u>
Subtotal	407,794	415,035
Less Allocations:		
82 - Central Redev. Capital Project	<u>(11,038)</u>	<u>(11,258)</u>
Total Redevelopment	<u>396,756</u>	<u>403,777</u>
Total	<u><u>\$7,537,402</u></u>	<u><u>\$7,566,733</u></u>

\*Includes General Fund contributions of \$2,697,507 and \$2,659,029 for 2011-12 and 2012-13, respectively.



**CITY OF FULLERTON**  
**FISCAL YEARS 2011-12 - 2012-13**

<b>DEPARTMENT:</b> Parks & Recreation	<b>PROGRAM:</b> 2511 Administration & Park Planning
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**PROGRAM DESCRIPTION/GOALS**

The Parks and Recreation Department operates on a team approach that encourages managers to cross over program lines to work with other staff, commission, and committee members in the delivery of citywide programs. Managers are primarily assigned to a specific program (i.e., Family and Senior Services, Recreation, and Cultural and Events). This program provides for administrative direction to the department staff; support to the City Council, the Parks and Recreation Commission, and various committees; clerical staffing for all programs; management of contracts and agreements; capital projects, park planning, and public access issues for the 53 parks, a golf course, a golf training center, 89,200 square feet of facilities, and 30 miles of recreational trails.

Goals

Provide effective management, policy direction, and coordination with other departments on Parks and Recreation related projects and programs.

**PROGRAM SUMMARY**

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.0	6.0	6.0	6.0	6.0
Nonregular Hours	2,992	1,982	2,657	1,982	1,982
Salaries & Benefits	\$685,203	\$625,970	\$625,970	\$652,307	\$674,944
Maintenance & Support	555,613	542,060	1,753,970	1,992,266	1,997,877
Capital Outlay		40,000			
Subtotal	<u>1,240,816</u>	<u>1,208,030</u>	<u>2,379,940</u>	<u>2,644,573</u>	<u>2,672,821</u>
Less Allocations	<u>(183,600)</u>	<u>(240,920)</u>	<u>(243,170)</u>	<u>(253,416)</u>	<u>(264,435)</u>
Total Operating Budget	<u>\$1,057,216</u>	<u>\$967,110</u>	<u>\$2,136,770</u>	<u>\$2,391,157</u>	<u>\$2,408,386</u>

**PROGRAM REVENUES**

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Cell Tower Rent	\$81,227	\$152,670	\$102,140	\$152,670	\$152,670
Park Properties Rent	68,350	69,510	69,510	69,510	69,510
Meridian/Summit House Leases	452,058	453,730	453,730	453,730	453,730
Miscellaneous		610		610	610
Contrib. (to) from Parks & Recreation Fund	(46,067)		53,850		
Transfer (to) from General Fund	145,350	(95,160)	(95,160)	(82,712)	(70,923)
Grant Funds	9,520				
Cell Tower Rent - Brea Dam	21,200	23,750	23,750	23,750	23,750
Golf Course - Brea Dam	390,778	468,080	1,317,890	2,230,320	2,274,930
Golf Training Center - Brea Dam	39,610	66,500	66,500	66,500	66,500
Brea Dam Facilities Lease	90,512	82,690	82,690	82,690	82,690
Miscellaneous - Brea Dam	969	780	3,290	780	780
Contrib. (to) from Brea Dam Fund	(380,003)	(451,420)	(671,910)	(778,318)	(818,938)
Redevelopment		18,320	18,320	18,357	18,777
Redev. Debt Svc. Fund Contrib.	183,713	177,050	712,170	153,270	154,300
Total	<u>\$1,057,216</u>	<u>\$967,110</u>	<u>\$2,136,770</u>	<u>\$2,391,157</u>	<u>\$2,408,386</u>

**CITY OF FULLERTON  
FISCAL YEARS 2011-12 - 2012-13**

<b>DEPARTMENT:</b> Parks & Recreation	<b>PROGRAM:</b> 2514 Recreation
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**PROGRAM DESCRIPTION/GOALS**

This program provides recreation activities for the community and informs citizens of these activities and other City news by directly mailing a newsletter to them three times per year. The Recreation Program includes "contract recreation classes," outdoor recreation, and tennis lessons and recreational tennis. It also facilitates the rental of five recreation buildings for family events and community meetings, as well as the use of City and school district athletic facilities by organized youth sports leagues and adult leagues. This division manages the operations and maintenance of the Fullerton Tennis Center, the Fullerton Sports Complex, Bastanchury Park, Lions Field, Hillcrest Recreation Center, Izaak Walton Cabin, Red Cross Building, Chapman Recreation Center, Orangethorpe Recreation Center, and Lions Field.

Goal

Provide positive recreation, education, and social opportunities to the Fullerton community and keep the community informed of these opportunities.

**PROGRAM SUMMARY**

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	6.0	6.0	6.0	6.0	6.0
Nonregular Hours	10,170	13,636	13,636	13,398	13,398
Salaries & Benefits	\$573,887	\$604,920	\$604,920	\$616,386	\$629,800
Maintenance & Support	839,895	887,560	865,560	921,128	926,394
Capital Outlay					
Subtotal	<u>1,413,782</u>	<u>1,492,480</u>	<u>1,470,480</u>	<u>1,537,514</u>	<u>1,556,194</u>
Less Allocations	<u>(599)</u>	<u>(7,920)</u>	<u>(7,920)</u>	<u>(8,040)</u>	<u>(8,170)</u>
<b>Total Operating Budget</b>	<u><u>\$1,413,183</u></u>	<u><u>\$1,484,560</u></u>	<u><u>\$1,462,560</u></u>	<u><u>\$1,529,474</u></u>	<u><u>\$1,548,024</u></u>

**PROGRAM REVENUES**

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Park Rentals	\$49,179	\$50,940	\$50,120	\$50,940	\$50,940
Field Use Charges	6,784	57,140	52,140	57,140	57,140
P&R Program Fees	230,194	268,000	268,000	268,000	268,000
Miscellaneous	2,330	3,500	3,500	3,500	3,500
Contrib. (to) from Parks & Recreation Fund	(20,004)	40,780	28,100		
Transfer from General Fund	488,750	386,100	386,100	455,962	466,938
Grant Funds	5,000	4,000	2,500		
Park Rentals - Brea Dam	3,320	1,440	1,440	1,440	1,440
Field Use Charges - Brea Dam	2,713	21,500	21,500	21,500	21,500
Brea Dam Programs	287,882	302,580	302,580	302,580	302,580
Brea Dam Fund Contrib.	315,077	306,260	304,260	326,370	333,304
Water Fund Contrib.	10,281	10,220	10,220	10,330	10,440
Redev. Fund Contrib.	31,677	32,100	32,100	31,712	32,242
<b>Total</b>	<u><u>\$1,413,183</u></u>	<u><u>\$1,484,560</u></u>	<u><u>\$1,462,560</u></u>	<u><u>\$1,529,474</u></u>	<u><u>\$1,548,024</u></u>

**CITY OF FULLERTON**  
**FISCAL YEARS 2011-12 - 2012-13**

<b>DEPARTMENT:</b> Parks & Recreation	<b>PROGRAM:</b> 2515 Family & Senior Services
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**PROGRAM DESCRIPTION/GOALS**

The Family and Senior Services Program is responsible for developing and administering programs and services that enrich lives and help meet the social, recreational, and wellness needs of youth, families, and older adults through both direct and contract programs. Facilities include Independence Park (and the Janet Evans Swim Complex), Maple Community Center, Fullerton Senior Multi-Service Center, Richman Community Center, Garnet Community Center, the newly opened Gilbert Community Center, and various other park and school sites. Programs are provided directly by Family and Senior Services staff or as part of a collaborative with community-based nonprofit agencies.

Goal

Provide recreation and educational activities for youth, families, and older adults in a safe and positive environment.

**PROGRAM SUMMARY**

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	9.0	8.0	8.0	8.0	8.0
Nonregular Hours	54,502	84,722	65,605	68,353	64,906
Salaries & Benefits	\$1,302,386	\$1,577,274	\$1,349,298	\$1,417,192	\$1,389,194
Maintenance & Support	1,103,351	1,231,877	1,157,727	1,100,235	1,101,545
Capital Outlay					
Subtotal	<u>2,405,737</u>	<u>2,809,151</u>	<u>2,507,025</u>	<u>2,517,427</u>	<u>2,490,739</u>
Less Allocations	<u>(1,137)</u>	<u>(10,670)</u>	<u>(10,670)</u>	<u>(10,357)</u>	<u>(10,597)</u>
Total Operating Budget	<u><u>\$2,404,600</u></u>	<u><u>\$2,798,481</u></u>	<u><u>\$2,496,355</u></u>	<u><u>\$2,507,070</u></u>	<u><u>\$2,480,142</u></u>

**PROGRAM REVENUES**

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Facility Rentals	\$76,716	\$87,480	\$46,100	\$11,000	\$87,480
Parks & Rec. User Fees	232,733	303,010	285,290	246,490	262,760
Contrib. (to) from Parks & Recreation Fund	(104,952)	8,620	8,620		
Transfer from General Fund	1,783,060	1,589,610	1,649,510	1,696,670	1,622,868
State Grants		369,310	71,290	173,630	124,390
Older American Act Grant	69,711	70,251	66,150	69,007	70,257
Federal Grants	33,535	62,595	62,595		
Other Agency Grants	<u>313,797</u>	<u>307,605</u>	<u>306,800</u>	<u>310,273</u>	<u>312,387</u>
Total	<u><u>\$2,404,600</u></u>	<u><u>\$2,798,481</u></u>	<u><u>\$2,496,355</u></u>	<u><u>\$2,507,070</u></u>	<u><u>\$2,480,142</u></u>

**CITY OF FULLERTON**  
**FISCAL YEARS 2011-12 - 2012-13**

<b>DEPARTMENT:</b> Parks & Recreation	<b>PROGRAM:</b> 2516 Cultural & Events
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**PROGRAM DESCRIPTION/GOALS**

The Cultural and Events Program operates the Fullerton Museum Center and the Fullerton Downtown Plaza, produces citywide events, and administers the operations contract for the Muckenthaler Cultural Center. The museum offers multidisciplinary cultural and educational exhibitions, performing arts programs, and a variety of educational classes, school tours, and programs. The major events produced are: A Night in Fullerton, First Night, 4th of July Festival and Fireworks Show, and the Fullerton Downtown Market. The Muckenthaler Cultural Center produces art exhibitions, a summer theater, and related activities.

Goals

The Cultural and Events programs are designed to provide educational opportunities in the arts and humanities, and promote Fullerton as a destination, contribute to the public safety through event production, and contribute to the economic vitality of the City.

**PROGRAM SUMMARY**

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.0	5.0	5.0	5.0	5.0
Nonregular Hours	10,767	14,647	14,637	12,503	12,503
Salaries & Benefits	\$549,975	\$574,790	\$575,100	\$568,197	\$587,211
Maintenance & Support	588,382	520,750	513,900	558,287	560,103
Capital Outlay					
Subtotal	<u>1,138,357</u>	<u>1,095,540</u>	<u>1,089,000</u>	<u>1,126,484</u>	<u>1,147,314</u>
Less Allocations	<u>(18,971)</u>	<u>(39,820)</u>	<u>(39,820)</u>	<u>(16,783)</u>	<u>(17,133)</u>
<b>Total Operating Budget</b>	<b><u>\$1,119,386</u></b>	<b><u>\$1,055,720</u></b>	<b><u>\$1,049,180</u></b>	<b><u>\$1,109,701</u></b>	<b><u>\$1,130,181</u></b>

**PROGRAM REVENUES**

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Park Rentals	\$2,636	\$1,050	\$1,480	\$1,480	\$1,480
P&R Program Fees	156,906	129,530	128,480	129,530	129,530
Museum Center	29,599	37,000	37,000	37,000	37,000
Contrib. (to) from Parks & Recreation Fund	(82,200)				
Transfer from General Fund	772,740	581,710	581,710	627,477	640,146
Brea Dam Program Fees	4,940	4,000	4,000	4,000	4,000
Brea Dam Fund Contrib.	40,065	46,200	46,200	44,047	45,620
Refuse Fund Contrib.	62,500	62,500	56,580	72,750	73,947
Redev. Fund Contrib.	132,200	193,730	193,730	193,417	198,458
<b>Total</b>	<b><u>\$1,119,386</u></b>	<b><u>\$1,055,720</u></b>	<b><u>\$1,049,180</u></b>	<b><u>\$1,109,701</u></b>	<b><u>\$1,130,181</u></b>

**FIVE-YEAR  
CAPITAL IMPROVEMENT PROGRAM BUDGET**

**CITY OF FULLERTON  
CAPITAL IMPROVEMENT PROGRAM  
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
<b>PARKS PROJECTS</b>						
<b><u>Resource Management Element</u></b>						
<b>1. Project #54003 - Gilbert Community Center Improvements</b>						
Purchase existing modular building and provide improvements to permanently install the building.						
Funding source:						
Park Dwelling Fund	166,000					166,000
Completion date: Fall 2012						
<b>2. Project #54004 - Duane Winters Field Fence Replacement</b>						
Remove and replace deteriorated perimeter metal fence.						
Funding source:						
Park Dwelling Fund	150,000					150,000
Completion date: Fall 2012						
<b>3. Project #54268 - Valencia Park Spray Ground Pump</b>						
Design and installation of a pump to recirculate the water used for the spray ground at Valencia Park.						
Funding source:						
Park Dwelling Fund	325,000					325,000
Completion date: Spring 2012						
<b>4. Project #54269 - Playground Surfacing</b>						
A multiyear project to replace the safety surfacing at city parks.						
Funding source:						
Park Dwelling Fund	20,000	20,000	20,000	20,000	20,000	100,000
Completion date: Ongoing						

**CITY OF FULLERTON  
CAPITAL IMPROVEMENT PROGRAM  
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
<b>5. Project #54490 - Park Facilities Replacement</b>						
A multiyear project to repair and replace amenities in city parks and trails.						
Funding source:						
Park Dwelling Fund	150,000	150,000	150,000	150,000	150,000	750,000
Brea Dam Fund	25,000	25,000	25,000	25,000	25,000	125,000
	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>875,000</u>
Completion date: Ongoing						
<b>6. Project #54560 - Downtown Public Art Program</b>						
A multiyear program to provide for the design and construction of public art.						
Funding source:						
Redevelopment Area 2*	25,000	25,000	25,000	25,000	25,000	125,000
Completion date: Ongoing						
<b>7. Project #54263 - Tri City Park Renovation</b>						
A multiyear program to provide for the design and construction to renovate Tri City Park.						
Funding source:						
Park Dwelling Fund	75,000	75,000				150,000
Completion date: Ongoing						
<b>8. Project #54500 - Hillcrest Park Rehabilitation</b>						
Restore, rehabilitate, and upgrade the park facilities in accordance with Hillcrest Park Master Plan.						
Funding source:						
Park Dwelling Fund		1,300,000				1,300,000
*Future Tax Increment						

**CITY OF FULLERTON  
CAPITAL IMPROVEMENT PROGRAM  
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
<b>9. Project #54005 - Downtown Plaza Stage Improvements</b>						
Design and construct improvements to the stage at the Downtown Plaza.						
Funding source:						
Park Dwelling Fund		158,600				158,600
Completion date: Fall 2013						
<b>10. Project #54006 - West Coyote Hills Tree Park Improvements</b>						
Improvements to designated recreational trail and construction of new trails.						
Funding source:						
Park Dwelling Fund		226,000				226,000
Completion date: Spring 2013						
<b>11. Project #54007 - Athletic Field Fence Replacement</b>						
Study, design, and construct perimeter field fence at Lemon Park and Valencia Park athletic fields.						
Funding source:						
Park Dwelling Fund		25,000	108,000			133,000
Completion date: Winter 2013						
<b>12. Gilman Park Renovation</b>						
Repair and replace park equipment at Gilman Park.						
Funding source:						
Park Dwelling Fund					200,000	200,000
Completion date: Winter 2015						
<b>TOTAL PARK PROJECTS</b>	<b><u>936,000</u></b>	<b><u>2,004,600</u></b>	<b><u>328,000</u></b>	<b><u>220,000</u></b>	<b><u>420,000</u></b>	<b><u>3,908,600</u></b>
<b>Total by Funding Source:</b>						
Park Dwelling	886,000	1,954,600	278,000	170,000	370,000	3,658,600
Brea Dam	25,000	25,000	25,000	25,000	25,000	125,000
RDA	25,000	25,000	25,000	25,000	25,000	125,000
	<u>936,000</u>	<u>2,004,600</u>	<u>328,000</u>	<u>220,000</u>	<u>420,000</u>	<u>3,908,600</u>





## PARKS AND RECREATION COMMISSION AGENDA

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MEETING DATE: MAY 9, 2011  
TO: PARKS AND RECREATION COMMISSION  
FROM: WES MORGAN, DIRECTOR OF PARKS AND RECREATION  
SUBJECT: JUNIOR ALL-AMERICAN REQUEST FOR PARTNER STATUS

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### SUMMARY

The City of Fullerton has received a request from Fullerton Junior All-American Football asking for consideration as a partner with the Fullerton Parks and Recreation Department.

### RECOMMENDATION

That the Parks and Recreation Commission review this request and take action on how to proceed with Fullerton Junior All-American Football.

### PROPOSED COST

None

### DISCUSSION

City staff reviewed this request. It is the staff's recommendation that the Parks and Recreation Commission provide Fullerton Junior All-American Football an opportunity to present themselves to the Commission. Staff recommends that the Commission review the written material submitted and discuss the mission, purpose and place of Fullerton Junior All-American Football as a possible partner with the Parks and Recreation Department. At the conclusion of the discussion, the Commission can take action and provide direction to staff.

Handwritten signature of Grace Miranda Lowe.

Grace Miranda Lowe  
Recreation Manager

Handwritten signature of Wes Morgan.

Wes Morgan  
Director of Parks and Recreation

### Attachments:

- A - Policy Regarding Parks and Recreation Commission-Recognized Youth Sports Organizations
- B - Request from Fullerton Junior All-America Football

POLICY REGARDING PARKS AND RECREATION  
COMMISSION-RECOGNIZED YOUTH SPORTS  
ORGANIZATIONS

# CITY OF FULLERTON

## POLICY REGARDING

### PARKS AND RECREATION COMMISSION-RECOGNIZED YOUTH SPORTS ORGANIZATIONS

#### I. PURPOSE & SPIRIT OF USE

The City of Fullerton welcomes the use of City and Fullerton School District fields by local Youth Sports Organizations (YSOs) and is interested in developing relationships with these organizations. The City's policies are designed to create fairness in the allocation of fields and are based on the accurate provision of information by the YSOs. Although the City may check to verify accuracy, all YSOs are expected to verify the residency requirements in good faith. If information is found to be inaccurate or overstated, the City has the authority to rescind its original agreement and re-issue field use so that it best meets the needs of the community.

#### II. PARTNER GROUPS DEFINED

Community youth sports organizations obtaining Partner status are considered independent partners of the City in the delivery of recreational sports programs. Decisions regarding league functions and activities are the sole responsibility of each organization. The City assumes no jurisdiction over the administration, operation and/or planning of league activities. The City expects each YSO to conduct its league business in a professional manner. This includes posting of meeting notices, taking meeting minutes, making financial reports available to the membership, and keeping their membership well informed of league activities and board decisions.

- A. The Partner recreational organizations must provide **recreational** (not competitive) programs which complement existing programs of the Parks and Recreation Department and other Partners.
- B. All groups must have an affiliation with a **state or national sports governing body**. Those state and national bodies must have governance over the YSO, including all requirements for training per each league's manual, background checks, finger printing for coaches (completed, cleared, and certified per Live Scan standards\*) and proper photo identification on every coach at all interactions with athletes. \*attach Live Scan Standards.
- C. All YSOs must submit the following to establish that they are a **Fullerton-based organization**:

- Names, addresses, and phone numbers of Board of Directors; meeting dates, times and locations of Board meetings.
- The most current league roster with addresses and phone numbers of each player.
- Copy of certificate of insurance listing the City of Fullerton as co-insured. Each group shall provide the City of Fullerton with a Certificate of Insurance, naming the City as an additional insured for \$1 million dollars. If school district property is being used, the Fullerton School District must be named as additional insured. If the Fullerton Sports Complex is being used, the US Army Corps of Engineers must also be named as additional insured.

**Insurance Requirements: Under the Primary Insurance – General Liability** – Need endorsement or policy contract language stating that *“the coverage afforded to the City is primary and any insurance maintained by the City shall be non-contributory.”*

**Additional Insured – Endorsement.** *“The City of Fullerton, its elected or appointed officials, officers, employees and volunteers are included as additional insureds with respect to liability arising out of the use of the City premises; or with respect to liability arising out of Hired and Non-Owned automobiles on behalf of ( YOUR ORGANIZATION ). The coverage shall contain no special limitations on the scope of its protection afforded to the City of Fullerton, its officials, officers, employees and volunteers.”*

- A copy of the organizations by-laws and Articles of Incorporation.
- A signed copy of the City’s Indemnification Form.
- Groups must be recognized as a legal non-profit organization. Acceptable proof of non-profit status will include:
  1. Determination Letter of Internal Revenue Services (IRS)
  2. Recognition of section 501 (c) (3) tax exempt status. (An organization that submits an application to the IRS and has it approved must make a copy of the application and supporting documents, as well as any letter issued by the IRS, available for public inspection.)

D. **80%** of the recreational type youth sports participants shall have Fullerton mailing addresses.

**Current Partner Groups include:**

- East, West and Golden Hill Little Leagues
- Fullerton Pop Warner
- Fullerton Pony Baseball
- Fullerton Hills Softball
- Fullerton ASA
- Fullerton Rangers Youth Soccer Club
- Fullerton Youth Rugby

NOTE: Groups wishing to challenge another YSOs validity based on II.A., II.B., II.C. or II.D. must demonstrate a reasonable foundation for said challenge and must make a written request to the Director of Parks and Recreation. Time will be set aside so that the requesting group can review the roster(s) at the Fullerton Parks and Recreation Department. The review will be supervised by a staff person, and a representative of the challenged organization may be present. The first hour of staff time for the review will not be charged; however the requesting organization will be assessed an hourly rate of \$50 for staff support for any additional time needed. If the challenge is upheld there will be no charge for the staff time.

### **III. APPLICATION PROCESS**

Leagues planning to expand to include new age groups or new programs, leagues anticipating a split to form a new league, or individuals planning to formulate and organize a new youth sports organization, must apply to the City one year prior to the estimated starting date. A letter of request must be submitted to the Director of Parks and Recreation, 303 W. Commonwealth Ave., Fullerton CA 92832. The Parks and Recreation Commission must approve Partner or Associate status before any benefits are granted to any new organization.

### **IV. PARKS AND RECREATION COMMISSION REVIEW**

The Parks and Recreation Commission shall annually review the Partner status of each group. This review process shall include, but is not limited to, the YSOs statement of recreational intent, proof of State or National sports affiliation, all requirements establishing the YSO as a Fullerton-based organization and rosters establishing 80% Fullerton residency. Any and all are applicable.

## V. CITY COUNCIL REVIEW

The City Council may periodically review actions of the Parks and Recreation Commission relating to requests for Partner status.

## VI. BENEFITS UPON ATTAINING PARTNER STATUS

Partner groups may receive benefits related to use of City-owned fields and school district fields, as the annual City budget permits, including:

- A. Use of athletic fields on a first-priority basis at no cost. NOTE: Schools may from time-to-time have their own event, in which case they have first priority of the field.
- B. Use of sports lighting on athletic fields on a first-priority basis. Fees will be assessed as set forth in the "Parks and Recreation Department Policy Statement and Fee Schedule."
- C. Partner groups contact information will be placed in the City's brochure (this is not an ad but contact information for people wanting information on Partner programs).

NOTE: Club affiliated groups will receive benefits after in-season recreational sports groups are scheduled. The first priority of all field usage will be provided to teams who are competing in regular season competitions before use by Club teams. Fees will be assessed as set forth in the "Parks and Recreation Department Policy Statement and Fee Schedule."

## VII. ASSOCIATE GROUPS DEFINED

Fullerton YSOs who do not meet the requirements of II. B and/or II. D. may have use of City-owned fields and school district fields on a second-priority basis and with fees as set forth in the "Parks and Recreation Department Policy Statement and Fee Schedule."

In addition they may have use of sports lighting on athletic fields with fees as set forth in the "Parks and Recreation Department Policy Statement and Fee Schedule."

### **Current Associate Groups include:**

- **\*Boys and Girls Club**
- **\*YMCA**
- **\*FAST**
- Eastside Christian Schools
- Boy Scouts Soccer (Fullerton Community Youth Soccer League)

**\*Fullerton non-profit organizations leasing City of Fullerton property are exempt from facility fees but not from lighting fees.**

## **VIII. SPORT FIELD USER GROUP (SFUG) MEETINGS**

A sports committee will be formed for the purpose of creating on-going communication with the City. The committee will be composed of the league presidents or their designated representatives. Each Fullerton YSO will be required to send one and no more than two representative(s) to the semi-annual Sports Field User Group (SFUG) meeting. These meetings are mandatory. Non-attendance places your organization at a disadvantage in receiving accurate information and jeopardizing the groups use of fields.

Agendas will be prepared and the leagues will be encouraged to solve field conflicts prior to SFUG meeting. This will give the City an opportunity to inform the leagues of upcoming repairs and field closures in relation to field needs.

Some of the more important issues to be covered in the SFUG meetings are maintenance services, contracts and agreements, opening day ceremonies, projected needs in the future and field schedules. General meetings will be held semi-annually to discuss these areas with the committee as a whole. Additional meetings will be held with those sports leagues as they become necessary.

## **IX. APPEAL COMMITTEE**

An appeal committee will be formed to hear and make rulings on grievances arising from field scheduling. The complaining parties, if they find the ruling unsatisfactory, may appeal to the Parks and Recreation Commission.

The Appeal Committee will be composed of a Parks and Recreation Commissioner designated by the Commission Chairman and an at-large group of interested individuals selected by the Commission. The committee may consist of a minimum of three to a maximum of seven members, including the designated commissioner.

## **SUMMARY**

This Policy will take effect immediately upon Parks and Recreation Commission and City Council approval. The City reserves the right to manage the facilities in the best interest of the community and to modify this policy as needed.

April 2010

**REQUEST FROM  
FULLERTON JUNIOR ALL-AMERICAN FOOTBALL**



FULLERTON JUNIOR ALL AMERICAN FOOTBALL  
1546 Camden Place  
Fullerton, CA 92383  
714-488-8888

January 10, 2011

Mr. Wes Morgan,  
Director of Parks and Recreation  
303 West Commonwealth Ave.  
Fullerton, CA 92832

RE: Fullerton Jr. All American Football's Application for Partnership Status

Dear Mr. Morgan:

Please accept this letter as Fullerton Junior All American's official request for partnership status with our City of Fullerton.

Requirement II A.

In speaking with Mr. Clements with regards to our request, I believe the main issue/concern would be this requirement as on the surface he believed we may be in direct competition with Fullerton Pop Warner. I would like to take this opportunity to point out the significant differences between Junior All American Football and Pop Warner.

The first, and most notable difference, is that we offer both a spring and fall program to all of our participants. During the months of March through June, participants in the Fullerton Jr. All American Football may participate in a spring flag football league and a 7 on 7 seven passing league with other cities involved in Junior All American Football.

During the fall tackle season, we differ from the current partner Fullerton Pop Warner in that we offer flag from ages 5 to 8. As it is non-contact, girls have the opportunity to play flag football until they are 8 years old. Further, as there is no weight requirement for flag, any and all children 5 to 8 may participate. Pop Warner's current flag program is only for 5 and 6 year olds. Any and all 7 and 8 years old are subject to weight requirements in order to play football.

Lastly, on a more technical note, there are significantly different age and weight requirements for Pop Warner and Junior All American Football. What follows is a side by side comparison of the two for your review. You will note that in the almost every

division there is almost a 10 to 15 pound weight difference, which is far more current with the challenges we as a general society face with weight.

**ORANGE COUNTY JUNIOR ALL AMERICAN FOOTBALL CONFERENCE**

AGES	JR. FUT LEAGUE Flag Football	FUTURE LEAGUE Flag Football	JR. CLINIC Tackle Football	CLINIC Tackle Football	JR. PEE WEE Tackle Football	PEE WEE Tackle Football	JR. MIDGET Tackle Football	MIDGET Tackle Football
5	Exempt							
6	Exempt							
7		Exempt	50-95					
8		Exempt	50-95	55-110				
9				55-105	105-120			
10				55-90	90-115	115-135		
11					70-100	100-130	130-150	
12						80-120	120-145	145-195
13							90-145	145-190
14								105-190
15								

**ORANGE EMPIRE CONFERENCE (POP WARNER)**

AGES	CUB Flag Football	JR. MIGHTY MITE Tackle Football	MIGHTY MITE Tackle Football	JR. PEE WEE Tackle Football	PEE WEE Tackle Football	JR. MIDGET Tackle Football	MIDGET Tackle Football
5	Exempt						
6	Exempt						
7		45-90	45-90				
8		45-90	45-90	60-105			
9			45-70	60-105	75-120		
10				60-105	75-120	85-135	
11				60-85	75-120	85-135	105-160
12					75-100	85-135	105-160
13						85-115	105-160
14							105-160
15							105-140

**Requirement II B.**

We are governed by Orange County Junior All American Football, which is a state governing body. They are responsible for conducting background checks and providing badges for all adults, who interact with athletes. Enclosed with this package is a copy of the Orange County Junior All American Official Rules and Bylaws for your review. Additional information may be obtained at: <http://www.eteamz.com/ocjaaf/>

**Requirement II C.**

**Board of Directors addresses and telephone numbers:**

President: Mandy Jung, 1546 Camden Pl, Fullerton 92833  
Telephone: (714) 673-0764

Vice-President Eric Stanley, 437 Jacaranda Pl., Fullerton 92832  
Telephone: (714) 390-0105

Treasurer: Fred Jung, 1546 Camden Pl, Fullerton 92833  
Telephone: (714) 488-1200

Publicity Director: Ken Hutton, 1401 Richman Knoll, Fullerton 92835  
Telephone: (909) 241-2320

Equipment Director: Tremon Johnson, 4030 Franklin Ave. #104, Fullerton 92833  
Telephone: (562) 415-3469

Secretary: Sarah Boyer, 2665 Foxborough Pl., Fullerton 92833  
Telephone: (949) 943-4863

Insurance Director: Tom Iwema, 1607 Sunset Ln., Fullerton 92833  
Telephone: (714) 931-8945

Coaches Representative: Alveste Taylor, 2244 Open Sky Dr., Fullerton 92833  
Telephone: (619) 784-8898

Scholastic's Director: Angela Jones, 2941 Anacapa Pl., Fullerton 92835  
Telephone: (714) 738-7952

All Board meetings, with the exception of emergency Board meetings are held on the second Sunday of every month at 1927 West Malvern, Fullerton 92833.

A copy of the required certificate of insurance is attached hereto as Exhibit 1.

A copy of the current league roster with addresses and phone numbers are attached hereto as Exhibit 2.

A copy of our current Articles of Incorporation and By-Laws are attached hereto as Exhibit 3.

A copy of the Determination Letter of Internal Revenue Services, is attached hereto as Exhibit 4.

Requirement II D

Please see Exhibit 2, which provides a current roster with the names, addresses and telephone numbers of all players.

Thank you for your consideration.

If any additional documents are required to complete the process, please do not hesitate to contact me.

Very truly yours,

Mandy K. Jung  
President.  
Fullerton Bears Junior All American Football & Cheer