CITY OF FULLERTON PARKS AND RECREATION COMMISSION MINUTES

Regular Meeting City Council Chamber Monday, July 13, 2009 6:30 p.m.

CALL TO ORDER

Chair Dasney called the meeting to order at 6:31 p.m.

FLAG SALUTE

Commissioner Shanfield led the flag salute.

ROLL CALL

Present: Shawna Adam, Sueling Chen, Kathleen Dasney, Scott Hayes, Wes Morgan,

Kathleen Shanfield

Absent: Scott Stanford

Staff: Parks and Recreation Director Joe Felz; Parks and Recreation Managers

Grace Carroll Lowe, Hugo Curiel, Alice Loya, Dannielle Mauk, and Judy Peterson; Community Center Supervisor Eloisa Espinoza; Recreation Supervisors John Clements and Aaron Orozco; Parks Project Specialist Doug Pickard; Events Specialist Ashley Glass; Landscape Superintendent Dennis Quinlivan; Building and Facilities Superintendent Lyman Otley; Landscape

Supervisor Phil Kisor

PUBLIC COMMENT

None.

CONSENT ITEMS (Items 1 - 8)

Commissioner Shanfield MADE A MOTION and Commissioner Hayes SECONDED the motion to approve the Consent Items 1 through 8 as corrected. Chair Dasney called for the vote.

AYES: Adam, Chen, Dasney, Hayes, Morgan, Shanfield,

NOES: None

ABSENT: Stanford

The MOTION PASSED unanimously.

1. MINUTES OF THE JUNE 8, 2009 COMMISSION MEETING

Recommendation to approve the Minutes of the June 8, 2009 Commission Meeting.

Chair Dasney noted the repetition of the word "also" on Page 8 of the June Commission meeting minutes at the second bullet point, and on Page 14, she referred to the motion made by Commissioner Morgan to proceed with Hiltscher Trail construction drawings, noting that she was not present at the June Commission meeting. She said there was no reference in the motion to the elimination of picnic tables which the three commissioners had asked about earlier. Director Felz said the concept plan would include commissioner comments, and the final plan would reflect those comments, i.e., the motion did not need to include the elimination of picnic tables.

2. LANDSCAPE DIVISION MONTHLY REPORT FOR JUNE 2009

Recommendation to receive and file the Landscape Division June 2009 Monthly Report.

Chair Dasney commended Landscape Superintendent Dennis for the "fabulous" landscaped garden outside City Hall. After seeing that the other commissioners had no questions for him, she asked about the Terraza Reservoir in his report, and he answered that it was one of the big water tanks in Fullerton off of Terraza.

3. BUILDING AND FACILITIES DIVISION MONTHLY REPORT FOR JUNE 2009

Recommendation to receive and file the Building and Facilities Division June 2009 Monthly Report.

Chair Dasney said that someone had mentioned upgrading the drains at Independence Park and asked if the drains were the type that could suck and hold a child down. Building and Facilities Superintendent Lyman Otley said the large pool had been modified and was very safe, although the small pool would still need modification. He confirmed that the improvements required fall under the Virginia Graeme Baker law.

She also asked about the replacement staff for retired Facilities Supervisor Dennis Hittle, Matt Esqueda, and was told Mr. Esqueda wasn't here tonight, but that the position title in question would probably be changed to Lead Worker, that Mr. Esqueda would fill that position for six months (on a rotating basis), and that everything was going smoothly.

4. PLACENTIA -- YORBA LINDA UNIFIED SCHOOL DISTRICT AFTER SCHOOL PROGRAM AGREEMENT

The Parks and Recreation Commission is being asked to recommend that City Council authorize the Director of Parks and Recreation to sign the agreement for program funding in the amount of \$22,080.

5. CONTINUED AGREEMENT WITH FULLERTON SCHOOL DISTRICT FOR AFTER SCHOOL PROGRAMS

The Parks and Recreation Commission is being asked to recommend that City Council authorize the Director of Parks and Recreation to sign the agreement and subsequent amendments.

Chair Dasney asked if the Fullerton School District already had the grant money in hand and was told by Manager Judy Peterson that it did.

6. 2009-2010 COUNTY OF ORANGE OFFICE ON AGING FOURTH AMENDMENT TO CONTRACT #15

The Parks and Recreation Commission is being asked to recommend that City Council authorize the Director of Parks and Recreation to sign the agreement for \$66,770 in funding and any amendments for increased funding.

7. AMENDMENT NO. 15 TO ORANGE COUNTY TRANSPORTATION AUTHORITY AGREEMENT C-8-0367

The Parks and Recreation Commission is being asked to recommend that City Council authorize the Director of Parks and Recreation to sign Amendment No. 15 and any future amendments.

8. CONTRACT EXTENSION WITH MAJOR LEAGUE SOFTBALL

The Parks and Recreation Commission is being asked to recommend that City Council authorize a one-year extension to the current agreement with Major League Softball.

Item 8 was pulled from the Consent Calendar per request of staff to allow for a correction in the agenda letter. Correction: In the first paragraph of the "Discussion" section, the sentence reads, "In exchange for operating the program, Major League Softball pays the City 59% of the team registration fees..." but should read "...Major League Softball retains 59% of the team registration fees." It was then agreed that this agenda item would be placed back in Consent for the vote.

REGULAR BUSINESS (Items 9 - 16)

9. AGREEMENTS WITH THE SUMMIT RESTAURANT COMPANY, LLC

The Parks and Recreation Commission is being asked to recommend that City Council approve the amendment to the Landscape, Installation and Maintenance Agreement and the Agreement to Lease.

Director Felz, utilizing a Power Point presentation, introduced the Summit House agenda item and provided a history of the restaurant. He noted that the Summit House, a five-star restaurant on several acres at Vista Park at Bastanchury and State College, had been in existence about 20 years with the original lease signed in 1989. He also noted that the Summit Restaurant Company also operated the Gazebo for weddings and receptions associated with their restaurant. Summit House pays annual fees of

\$458,000, a General Funds source which helps pay for other Parks and Recreation operations and is based on a percentage of the gross of restaurant sales and Gazebo fees. Director Felz noted that Summit House also pays for parking lot maintenance.

Currently, Director Felz said, City staff is responsible for all landscape maintenance up to the building wall. He said there was a "miscalculation" in the Summit House landscape design as it had an English-style garden in the midst of California natives where plants go dormant in the winter. Hence, there have been discussions for the past 18 months to find a solution for these incompatible styles and meeting the needs of a major tenant.

An overview of the property as well as information was provided on the current landscaping and how it impacted views and use of the Gazebo, and where the new proposed landscaping would be planted. Parks Project Manager Hugo Curiel said City staff worked with the restaurant owner to provide plants in a transitional style to the English tea garden but which would still be drought tolerant and provide color and the appropriate aesthetics for the restaurant, e.g., iceberg rose, different varieties of raphiolepis, myoporum, and lantana. He clarified for Chair Dasney that the current hedge would be removed but a similar plant style would be used that integrates better with the rest of the plants, but with a more open feel. He added that the current hedge type would also be used in other areas.

Commissioner Shanfield asked why the plantings had become an issue. Director Felz said that there was an ongoing capital project for turf renovation and replanting including the Gazebo, but because the current plan wasn't the best strategy, both parties wanted to amend the contract to include a maintenance plan agreeable to all. He confirmed with Chair Dasney that the area that appeared to be dirt was, in fact, dirt as plants that had been there were struggling, and that the Summit House had agreed originally to the California natives. However, Joe said staff and Summit House decided to start over with the contract negotiations because of the incompatibility of styles.

Director Felz noted the proposed maintenance areas for the Summit House (versus the City's maintenance areas) were considerably enlarged while the Maintenance Department would maintain the areas beyond, including trimming the trees for "established view corridors." In addition, Summit House had agreed to pay for water costs for its area since its desired water use was in conflict with the City's policy. He said the City would also credit Summit House \$1500 monthly for their maintenance costs, and ended his presentation by saying that the amended contract would be a sound deal for the taxpayer and serve everyone's needs, and that he would be happy to answer any questions.

Commissioner Chen asked about how the \$1500 estimate of costs was calculated, and Director Felz said Maintenance had detailed analyses of costs, e.g. hourly costs of weeding, mowing, "blowing," trimming, sweeping, etc. Director Felz confirmed for Chair Dasney that Maintenance would also be maintaining the parking lot.

Commissioner Adam asked about ensuring the proper performance of maintenance, and Director Felz said there were performance clauses in the contract; however, Summit House would be expected to maintain its property since the appearance of the restaurant was very much tied into its look.

Chair Dasney asked about the contract term, and Administrative Manager Alice Loya said the original lease was for 35 years, hence, many more years remain on the contract. However, she noted that the amendment would be very helpful as it would reduce the ongoing conflicts with Maintenance that was occurring with the current contract. Chair Dasney asked if a stipulation could be included to review the contract after two years, for example, and Director Felz said it was possible to review contract compliance at anytime by staff or from citizen complaints. Manager Loya concurred and added that because the restaurant is upscale, it would be to their benefit to maintain the landscape.

Commissioner Chen said she liked the owners taking responsibility for the maintenance and remarked on the restaurant's excellent reputation. She asked how long the amendment would hold, and Director Felz said it would be 15 years, i.e., the remainder of the contract and that all contracts have performance measures that could be monitored, especially as Maintenance and Parks and Recreation observe all their properties.

Director Felz said if this were a new agreement they might not use the current hybrid of the City and owner taking responsibility but instead, would use the model of the proposed amendment where maintenance boundaries were more clearly defined. Commissioner Hayes asked about the \$1500 credit, and if it would increase, and Manager Loya said while the costs of maintenance for the Summit House could increase, there would be no increase in the credit allowed by the City.

Commissioner Hayes asked about the Gazebo landscape improvements and if the revenue would increase due to the amended contract and additional Gazebo use. Chair Dasney suggested providing a history of the Gazebo for the new commissioners. Director Felz noted how the City used to manage the Gazebo rentals and sometimes the usage and rentals would conflict with the restaurant's activities. Now the Summit House was managing everything which was smoother while the income generated for the City was also better. He also noted how the Summit House was able, through the capital improvement project noted earlier, to renovate the Gazebo at a lower cost than the City could.

Commissioner Morgan asked about the original 1989 agreement and the reported \$400,000 in annual income, and if this was from Year 1 or if it had grown annually, and Manager Lowe said it was 6% of their gross revenues, but the fees, due to the economy, would probably decrease right now and then increase later. Commissioner Morgan had confirmed that by changing the area of responsibility to the Summit House, the owners gained some space but they also would be responsible for the cost of maintenance, and that the City and Summit House have agreed to the drought tolerant plants. Director Felz also noted that the 6% of gross revenues would be supporting

other Parks and Recreation programs, hence, it was to the City's benefit to ensure the highest success for the restaurant. He also confirmed with Commissioner Morgan that the amended contract defined the areas of maintenance responsibility more clearly and simply, making it a win for both the City and Summit House. Commissioner Shanfield asked about planting more grass near the Gazebo, and Director Felz said there would be a little more grass near there as it made a lot of sense for the weddings and as a photo site. However, he reiterated that Summit House would be paying for all their water.

Commissioner Shanfield asked if there would be problems with the Summit plantings and new City plantings or if they could coexist. Manager Curiel said there shouldn't be a problem and that the turf area should be able to contain itself. In addition, he said Landscape Superintendent Quinlivan's teams have verified that there would be two different irrigation systems for turf versus plantings so watering times could be properly calibrated, and as noted earlier, the water costs would be Summit House's responsibility.

Audience member Rosa Merritt asked about a hedge that was too tall for the view, and asked whose responsibility it would now be. Director Felz responded saying that the contract stipulates that there were view corridors that were agreed upon, and that the trees would be the City's responsibility. He noted that the there was a view from the dining room that needed to be kept clear, and that both parties clearly understood and agreed to this view corridor. Any bushes or smaller plants would be the restaurant's responsibility.

Commissioner Morgan MADE A MOTION and Commissioner Chen SECONDED the motion to approve the staff recommendation as stated in the agenda letter regarding the proposed amendment to the Summit House agreement. Chair Dasney called for the vote.

AYES: Adam, Chen, Dasney, Hayes, Morgan, Shanfield,

NOES: None

ABSENT: Stanford

The MOTION PASSED unanimously.

10. UNION PACIFIC PARK PLANNING

The Parks and Recreation Commission is being asked to approve planning efforts at Union Pacific Park including formation of an ad hoc planning committee.

Director Felz introduced the topic, noting that the "Fullerton Observer" article attached to the agenda letter was an accurate depiction of the history of the Union Pacific Park property, and that the park as it currently stood, was not benefiting the community. He said the settlement agreement with Southern California Gas Company had been completed, and that it would pay the City for the cleanup and restoration of the park, although the specifics were not yet known. There were some recent complications due to Union Pacific Railroad filing some legal papers; however, the settlement was not being threatened.

Director Felz said staff felt it was time for the Parks and Recreation Commission to get involved in the potentials and future of the park which would include the neighborhood involvement elicited with all Parks and Recreation projects, and an ad hoc planning committee. There was still some question on the level of cleanup that would be possible at the western edge of the 1.7 acre property. He said the Union Pacific Park project wasn't really a capital improvement project but there would be a \$1 million settlement for the project plus other expenses. He said, in anticipation of the cleanup effort in the park, staff would like to start salvaging the play equipment which was still in good shape.

Chair Dasney had confirmed that there would be no planning now, and Director Felz said, as was the normal procedure, staff would start the committee and neighborhood planning including naming two commissioners to the committee. Chair Dasney said she would like to be on the committee unless two other commissioners showed an interest, and Commissioner Shanfield said she would like to, also.

Chair Dasney then opened the meeting for public comment.

<u>David Espinoza, 130 W. Truslow Ave.</u> – Asked that Union Pacific Park be closed down as soon as possible because, while the neighbors liked the park itself, there were problems of gangs, vagrants, and drinking. He said patrols were scarce, and that there were two gang members drinking in public, and that there were drug deals on the bridge and going on from the east side to the west side. He wanted to start cleaning up the area, thought closing the bathrooms had helped, but there was still graffiti, and he couldn't believe this would happen in the City of Fullerton. Instead of being for families, the park was for vagrants, the homeless and gangs.

Chair Dasney thanked Mr. Espinoza for his comments and said she thought Parks and Recreation was on it and that he would see something happening at the park.

Rosa Merritt, 134 and 136 W. Truslow Ave. – Said she lived in one of the family-owned homes across from the park. She felt that UP Park itself was a nice thing to have next to the Fullerton SoCo Walk. One could take the train, and people could take their dogs there each morning. However, there were two issues: the cleanup and the problem with gangs in the last two years. She said she no longer goes to the park because she doesn't feel safe, but that it would be a great place if the City could get a handle on its use; however, it seemed everyone had given up. She further noted that something had to be done with the lot.

Chair Dasney thanked Ms. Merritt for her comments and asked for Commissioner comment. Commissioner Morgan said the problems at the park had been going on for 30 years, and would continue, but he believed developing and adding amenities to the park would be better than turning it into a vacant lot. However, he said if anyone felt the City was going in the wrong direction, he would want to know this, too.

Mr. Espinoza said 15 years ago when Union Pacific Park was a vacant lot, there were fewer problems, partly due to the bridge which now allows trouble-makers to run easily in and out of the park. He thought it was the park itself causing the problem. Director Felz provided information on the pedestrian bridge which opened in 2003 and was the terminus of the Union Park Trail that would extend into Independence Park. Since the opening of the trail, the bridge had been a source of problems in the park, and was like an escape route. He said the City may want to close and control this bridge, noting that the positive uses happen during the day so closing that area at night would help. Commissioner Shanfield asked if people would climb over the park fence, and Director Felz said that would happen sometimes but the City was trying to create control of the area, just as they had with other areas in town, e.g., Mountain View Park.

Chair Dasney suggested the Commission's duty tonight was to authorize the planning for Union Pacific Park and not necessarily solve the problem immediately, and that they had clearly heard from two community members what the problems were. Commissioner Chen thanked the residents for sharing their concerns, and suggested the two speakers apply as ad hoc committee members. She asked if Parks and Recreation or the Police could spot check the area to help improve the atmosphere at the park.

Commissioner Adam said, having read through the information and listened, she believed the project needed to proceed as written.

Having heard comment on the proposed planning efforts, Chair Dasney asked about naming two commissioners to the ad hoc planning committee, as recommended in the agenda letter. Commissioner Morgan said he could be part of the committee, and Commissioner Shanfield indicated interest also.

Commissioner Chen MADE A MOTION and Commissioner Adam SECONDED the motion to appoint Commissioner Shanfield and Commissioner Morgan to the Union Pacific Park Ad Hoc Committee.

AYES:

Adam, Chen, Dasney, Hayes, Morgan, Shanfield,

NOES:

None

ABSENT:

Stanford

The MOTION PASSED unanimously.

By consensus, the Parks and Recreation Commission approved the Union Pacific Park planning, and Chair Dasney again thanked the residents for attending the meeting, saying that they were being heard. Director Felz also encouraged them to provide their names and addresses so they could participate in the committee, which would consist of three or four meetings, or spread the word about the planning efforts.

11. SPECIAL COMMISSION MEETING ON THE WEST COYOTE HILLS PROJECT

Director Felz introduced this agenda item, which would provide an overview of the Special Parks and Recreation Commission Meeting planned for Monday, July 27 at 6:30 p.m. regarding the West Coyote Hills Project. He said the Commission would receive a considerable amount of materials prior to the meeting. He noted that the previous Wednesday evening, the Community Development Department had held a meeting that provided a comprehensive history of the project as well as property owner rights and development issues, and how the project arrived where it currently was after 30 years. He said the Commission's job as well as three other commissions' was to consider whether the proposed Parks and Recreation amenities were "sufficient, desired and make sense" if the project were approved by City Council. He noted that the Commission's role was to review the Parks and Recreation aspects of the plan and to comment on whether the amenities made sense rather than approving or disapproving the plan. Director Felz said there would only be five Parks and Recreation commissioners at the July 27 meeting as two were unable to attend.

Chair Dasney asked if it would be appropriate to make a statement at the July 27 meeting requesting input on the proposed amenities from the audience members, and if that would be the extent of the input required. Director Felz said there would be a roster of amenities developed over 30 years, e.g., the nature center, although the amenities would still be under negotiation. As the Chair, he suggested Chair Dasney might want to avoid having the audience members spending a lot of time saying the same thing ad infinitum, but rather find a way for the speakers to go on record and make a quick statement to the Commission of their feelings.

Director Felz said he would also provide the commissioners a tour or self-guided tour of the related areas to provide some background. He said to expect a long night and a healthy discussion, and that the Commission was the first review group, with the item then going on to Planning Commission and Council.

Commissioner Chen asked why the Parks and Recreation Commission had to meet on July 27 instead of the regular Commission meeting as she would be unable to attend, but lived right next to the proposed development. Director Felz said the timing was based on Community Development's timeline. She asked if she could get information or participate in the future, and Director Felz said he would assist her with this, being careful not to commit any conflicts of interest. Chair Dasney said Commissioner Chen could always write down her thoughts and submit them as a private citizen, and Director Felz confirmed this.

Commissioner Morgan asked if this would be the last time the issue would come to the Commission, and Director Felz said no. Chair Dasney asked if the Acorn Group would be there, and Director Felz said they would be although Parks and Recreation had made a specific effort not to speak with them and others during the prior planning process, and that they would be meeting with a Chevron representative tomorrow for the first time.

The Commission discussed the level of project details on the 27th. Director Felz said the trail piece would have the most detail of any of the subjects to be covered while the

remainder, such as the nature center, would be conceptual. Specific locations for amenities wouldn't be discussed, but the types of amenities would. However, there would be a well-defined trail system because it had been dictated by the topography, including vistas and nesting areas.

12. AUGUST PARKS AND RECREATION COMMISSION MEETING

Chair Dasney asked if any commissioners were opposed to cancelling the August meeting. It was unanimous that the August meeting be cancelled.

Commissioner Morgan MADE A MOTION to cancel the August 2009 Commission and reconvene in September, and Commissioner Hayes SECONDED the motion. Chair Dasney called for the vote.

AYES:

Adam, Chen, Dasney, Hayes, Morgan, Shanfield,

NOES:

None

ABSENT:

Stanford

The MOTION PASSED unanimously.

13. REPORT ON CITY COUNCIL AGENDA ITEMS

Director Felz commented on the following agenda items related to the Parks and Recreation, which he referred to as routine, that were recently reviewed by City Council:

- Department of Motor Vehicles / Independence Park Parking Lot Agreement was approved.
- Wednesday Certified Farmers Market Agreement was approved.
- Spring 2009 Adopt-A-Park Awards were presented.
- Child Guidance Center and Fullerton Community Nursery School Agreements at the Brea Dam were finalized and approved as recommended by the Commission. The drainage problem and some cleanup were being wrapped up, providing an overall nicer look for the area.

14. DIRECTOR'S UPDATE

Director Felz provided Capital Improvement Program (CIP) highlights:

- Lions Field renovations were in full swing with the slope being moved and the project on target.
- Richman Field lighting and improvements were moving forward.
- The Community Center planning was moving forward quickly with a discussion of shared and exclusive use of space with the Boys and Girls Club, and how they would then be tenants in a City building.
- Tennis Center plans are being finalized, revisited and getting back on track.

 The two Commission minutes and recommendations regarding proposed Puente Street improvements would be provided for City Council at its August 4 meeting.
 There will be a notification effort to ensure both neighbors and trail users are aware of the meeting.

Program Highlights

- Kudos to Cultural Events Manager Dannielle Mauk and staff for a 4th of July Event that went without a hitch.
- Summer programs were moving along and thriving. Anticipating the impact of summer school being cancelled, program adjustments were successfully made by Recreation Managers Peterson and Carroll – Lowe to accommodate the greater demand for services.

15. COMMISSIONER COMMENTS

Commissioner Morgan said that last Wednesday at 10:30 a.m., Director Felz, Manager Curiel and Parks Project Specialist Doug Pickard met at Hillcrest Park with about 20 architectural firms to review the Hillcrest Park master planning project. He said the strong response indicated how the economy had impacted the architectural business. He also said the RFP process was very well organized, and that proposals would be due July 23rd. He thanked staff for their work.

Commissioner Chen said the staff for the 4^{th} of July event "did a fabulous job," and thought this was largest turnout ever and asked about an attendance estimate. Director Felz replied that the stadium holds about 6,000-7,000 and was generally full. Outside, police estimate 10,000 to 15,000, depending on how large of a perimeter one wants to draw in the City, e.g., courthouse, Hillcrest Park, and surrounding streets; hence, there is a total of 18,000-20,000 people. Commissioner Chen said she especially appreciated Fullerton's fireworks show because some cities cancelled theirs and some cities charge for their show, unlike Fullerton.

Commissioner Chen, referring to a recent newspaper item which rated Fullerton's parks and was told the publicity was free. Chair Dasney thought the article rating was selective and skewed towards the parks used by toddlers. Commissioner Chen said it was good public relations as Fullerton's parks were rated the highest, and Director Felz agreed it was good PR. Chair Dasney said there had recently been a lot of good PR for Fullerton's parks also, such as with the Dog Park.

Chair Dasney said the Tri-City Park Ad Hoc Committee was also getting a lot of play in the newspaper, and asked about committee applicants. Parks Project Specialist Doug Pickard said there were many applicants from Placentia, but just one from Fullerton, and that he recruited that person when he joined Council Member Sharon Quirk on her recent walk at Tri-City Park. He said the deadline was this Friday, and that there was no one from Brea so far. Chair Dasney said that later, when Placentia's needs take priority, this would be one reason why. Director Felz said Fullerton was guaranteed a certain number of seats on the committee, and that the deadline could be extended. He was confident

they would be able to recruit qualified candidates in addition to the two Fullerton Parks and Recreation commissioners who would be members.

Chair Dasney asked about Fourth District discretionary funds being attached for a number of projects, e.g. Hillcrest Park. Director Felz said the grant total was \$468,000 for four projects, or about \$120,000 per project. He said the funds were part of park funds which were given to Supervisor Norby's district when he successfully argued that the north County had been shortchanged in a previous funding cycle.

Chair Dasney asked about the defacing of the monument sign at Mountain View Park and Superintendent Quinlivan said Maintenance was removing the sign, getting it analyzed, and possibly resurfaced. Chair Dasney asked if other plaques had been similarly defaced, and Director Felz said while others had been defaced, the plaque at Mountain View was a unique one and had been defaced with an unknown substance.

Chair Dasney said Outdoor Recreation Coordinator Yvonne Pedersen made a comment about the Adopt A Park program, and that unlike certain adoption projects, e.g. highways, the City is paying groups to monitor and clean the parks rather than getting them to sponsor and pay for the park maintenance. She suggested this could be addressed at a later date.

16. ADJOURNMENT

Commissioner Adam MADE A MOTION and Commissioner Chen SECONDED the motion to adjourn the meeting. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Joe Felz, Secretary

JF:phf