MINUTES OF THE MEETING OF THE GENERAL PLAN ADVISORY COMMITTEE

POLICE DEPARTMENT MURAL ROOM

MONDAY APRIL 23, 2007 6:00 P.M.

CALL TO ORDER: The meeting was called to order by at 6:05 p.m.

PRESENT: GPAC Members Batinich, Bennett, Buck, Bushala, Dudley, Durrette, Fitzgerald, Griffin, Harrell, Jaramillo, Lambros, Richmond, and Stopper

ABSENT: GPAC Members Haley, Heusser

STAFF PRESENT: Acting Director of Community Development Rosen, Acting Chief Planner Eastman, Senior Planner St. Paul, Secretary Pasillas

Council Member Keller was present in the audience.

CONSULTANTS PRESENT: RBF Principal Al Zelinka, RBF Principal Community Planner David Barquist, and RBF Community Planner Suzanne Rynne

FLAG SALUTE: Senior Planner St. Paul

MINUTES: MOTION made by Committee Member Bushala, SECONDED by Committee Member Fitzgerald and CARRIED unanimously, by voting members present, and with Vice Chairman Griffin and Committee Member Dudley abstaining, that the Minutes of the March 26, 2007 meeting be APPROVED as amended: Page 4, Public Comments, Jane Rands, strike "thought a good concession for the voting majority would be 80% or two-thirds" and replace with "would like the GPAC to consider using a consensus process with a fall back voting threshold of 80% or two-thirds majority".

REVIEW

Senior Planner St. Paul gave a brief presentation where he reviewed the purpose of the General Plan Advisory Committee, and reminded the Committee Members of their responsibilities as members of the Committee.

SELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Al Zelinka from RBF conducted the election of Chairman and Vice-Chairman. Committee Member Joseph Stopper was elected Chairman, and Committee Member Patrick Griffin was elected Vice-Chairman.

DETERMINATION OF GROUND RULES

Meeting Schedule

The Committee discussed what day of the week and time would be convenient for the majority of the members. Motion by Committee Member Batinich, seconded by Committee Member Fitzgerald, setting Monday as the day of the week for GPAC meetings. Passed unanimously.

Motion by Committee Member Harrell, and seconded by Committee Member Dudley, that the GPAC meetings would begin at 7:00 p.m. during the school year and 6:00 p.m. during the summer. Passed unanimously.

Voting Procedure

Motion by Committee Member Bennett, seconded by Committee Member Dudley, to establish a simple majority as the approval requirement. Passed unanimously.

Motion by Committee Member Bennett, seconded by Committee Member Griffin, to set a quorum as being the majority of members appointed at that time. Passed unanimously.

Committee Member Harrell asked if, based on the Form 700 the Committee Member's were required to fill out, there would be times, when voting on certain items, when it might bring about a conflict of interest, and should this be addressed as part of the voting procedure. Acting Chief Planner Eastman responded that if a Member believed they had a conflict of interest on a particular item then they should address staff and discuss with them and the City Attorney whether there was a conflict. Committee Member Dudley suggested having the City Attorney attend a GPAC meeting and address this issue, and Chairman Stopper agreed with the suggestion.

Attendance Requirements

The Committee discussed expected attendance requirements. It was decided that to be excused an absence must be reported to either staff or the Chairman prior to the meeting. Motion by Committee Member Fitzgerald, seconded by Committee Member Bennett, directing the Chairman to contact the appointing City Council Member and report the absences when two non-excused absences had occurred. Passed unanimously.

Appropriate Conduct

Conduct was discussed, and the Committee was requested to be respectful of one another, be on time to the meetings, turn off their cell phones prior to the meeting, and address the Committee through the Chairman. The Committee was also reminded that they needed to follow Robert's Rules of Order.

STAFF COMMUNICATION

Acting Director Rosen advised the Committee that he had tendered his resignation effective May 17, 2007. He was leaving for a position with the City of Buena Park.

Senior Planner St. Paul advised the Committee that the next meeting would be in June or July. He explained that staff would be holding community outreach meetings and would then compile the information prior to the next meeting. Chairman Stopper requested a meeting in May or early June to discuss amongst the Committee the General Plan in detail and what their responsibilities were. Motion by Committee Member Dudley, seconded by Committee Member Bennett, that staff would schedule a meeting for the Committee to discuss the above in May or early June. Passed unanimously.

Committee Member Lambros asked staff if they could provide a proposed schedule of meetings so that everyone could plan accordingly.

City Council Member Keller thanked the Committee for their work.

PUBLIC COMMENTS

No one from the public wished to speak.

AGENDA FORECAST

The next regularly scheduled GPAC meeting would be scheduled some time in May or early June, and Committee Members will be notified by staff.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:10 p.m.