CITY OF FULLERTON APPLICATION FOR A

❑ SPECIAL EVENT PERMIT
❑ BLOCK PARTY PERMIT

FOR EVENTS ON PRIVATE PROPERTY AND/OR EVENTS IN CITY PARKING LOTS OR IN CITY STREETS/ALLEYS

❑ **PRIVATE PROPERTY** (Community Dev.)
❑ **PUBLIC PROPERTY** (Public Works)

Date Permit Was Issued: _____
Permit Issued By: _____

This Application Becomes A Permit When Approved And Validated

BLOCK PARTY PERMITS MUST BE RETURNED TO THE CITY AT LEAST 5 DAYS PRIOR TO THE EVENT.

Date Submitted _____ Name of Event _____
Applicant/Event Sponsor _____ Phone _____
Applicant Address _____ City _____ Zip _____
Location of Event _____
Public Property Being Requested, If Any _____
Date(s) of Use _____ Hours _____
Estimated Attendance _____
Type of Activity _____
Detailed description of event _____

Is the sponsor of this event a non-profit organization?	❑ Yes	❑ No	Will you be using extension cords or a generator?	❑ Yes	❑ No
Will there be a charge for admission?	❑ Yes	❑ No	Will you be serving food?	❑ Yes	❑ No
Will you be donating the event proceeds to charity?	❑ Yes	❑ No	Will you be cooking with compressed gas or with an open flame?	❑ Yes	❑ No
Will you be serving alcohol?	❑ Yes	❑ No	Will you be installing a temporary stage?	❑ Yes	❑ No
Will the general public be admitted?	❑ Yes	❑ No	Will you be installing tents, canopy structures, or booths?	❑ Yes	❑ No
Will you be closing any public streets or parking lots?	❑ Yes	❑ No	Will you be providing portable toilets?	❑ Yes	❑ No
Will you be having live music or amplified music?	❑ Yes	❑ No	Will you be providing temporary promotional signs/banners?	❑ Yes	❑ No
Will you be providing security/crowd-control personnel?	❑ Yes	❑ No	If your event is on public property, please indicate if you will insure the event through the City's Tenant/User Liability Insurance Program (TULIP), or through a private insurer.	❑ TULIP ❑ Private Insurance	
Have you completed and submitted with this application the "Addendum to Permit"?	❑ Yes	❑ No			

Department	Name	Approved	Not Approved	Comments
Parks & Recreation				
Community Development				
Public Works (Engineering)				
Fire				
Public Works (Maint Srvcs)				
Police				
Risk Management				
Redev. & Econ. Dev.				
County Health Permit				
State Liquor License				

Special Event Permit Fees		Account Numbers (Tran Code)
Community Development Permit Issuance Fee = $100	$_____	10345-4614 (3221)
Public Works Engineering Permit Issuance fee = $26(BP)/$210 (SE)	$_____	10322-4280 (2020)
Public Works Engineering Inspection and plan check fee = $99	$_____	$99 to 10329-4260 (2404) After hours/weekends = $122.50
Joint Inspection From Fire Dept. & Building Dept. During business hours = $300	$_____	50% to 10345-4220 (3210) 50% to 10251-4640 (7037) After hours/weekends = $450
Police Department Staffing (714) 738-6829	$ *	(*Billed hourly by Police Department after the event, only if police officers are required)
Refundable Deposit ($1,000) (not required for block parties)	$ _____	10-2420 (2000)
Total	**$**_____	

Inspection Record

Date_____ By_____

Date_____ By_____

Date_____ By_____

THE UNDERSIGNED PERMITTEE/APPLICANT HEREBY CERTIFIES AND AGREES:

1. A new permit shall be required in the event the applicant makes a material change to this permit.
2. For special events on public property, the applicant agrees to pay the cost of any and all damage to public property stemming from this event if the cost of such damage exceeds the $1,000 deposit.

*The Fullerton CA Municipal Code, Chapter 8.71, Special Events on Public Streets and Public Facilities, provides full disclosure and is available for permittee/applicant review.

I HAVE READ AND UNDERSTAND ALL OF THE ABOVE:

_____ Date: _____

Original	Engineering
Blue	Maintenance
Green	Inspection (Eng.)
Pink	Police Traffic
Goldenrod	Treasury
White	Applicant
Copy	Risk Management
Copy	Inspection (Fire)
Copy	Community Development
Copy	Rya